

CLIENT RIGHTS COMMITTEE (CRC)

APPROVED

Date this meeting: November 13, 2018

Date/time/location of next meeting: Feb. 12, 2019, at 5:00 p.m., 185 Grant St., 1st Floor Conference Room, West End NC

Attending: George E. Reynolds, Jr., Carol Whitaker, Lori Richardson, Bill Larrison, Walter Ferguson, Nancy McNiff

Absent: Ross Streater, Teresa Butler, Anthony Copeland

Liaison: Anne Kimball

Guest(s): Liz Hammond-Stebbins, Mary Kidd

Recorder: Joann Cozart

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p>Call to Order</p> <hr/> <p>Anne Kimball, Liaison</p>	<ul style="list-style-type: none">➤ The meeting was called to order at 5:05 p.m. by Anne Kimball.➤ Ms. Kimball announced that Mary Kidd has been promoted to Quality Management Director. Committee members congratulated Ms. Kidd.➤ Ms. Kimball then introduced Liz Hammond-Stebbins as the new Complaints & Incidents Manager. Ms. Stebbins has been with Sandhills Center for four years as a Mental Health, Substance Abuse Care Coordinator. Ms. Stebbins said she was excited about this new challenge. Committee members welcomed her.	
<p>Approval of Minutes</p> <hr/> <p>Anne Kimball, Liaison</p>	<ul style="list-style-type: none">➤ Minutes of the August 14, 2018 meeting of the Client Rights Committee were reviewed.	<p>Bill Larrison made a motion to accept the meeting minutes from August 14, 2018. George E. Reynolds, Jr., seconded the motion. Members present voted unanimously to approve the minutes.</p>
<p>Quarterly Complaints Report July-September 2018</p> <hr/> <p>Liz Hammond-Stebbins Complaints & Incidents Manager</p>	<ul style="list-style-type: none">➤ Ms. Stebbins reviewed the Quarterly Complaints Report for July-September 2018. A handout was provided to committee members. Ms. Stebbins responded to questions from the committee.➤ Mr. Larrison inquired about the correlation between abuse, neglect and exploitation and how many were substantiated.	<p>Ms. Kidd and Ms. Stebbins will prepare a report showing substantiations of any abuse, neglect and exploitation complaints.</p>

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p>Quarterly Incidents Report July-September 2018</p> <p>_____ Liz Hammond-Stebbins Complaints & Incidents Manager</p>	<ul style="list-style-type: none"> ➤ Ms. Stebbins reviewed the Quarterly Incidents Report for July-September 2018. A handout was provided to committee members. Ms. Stebbins responded to questions from the committee. ➤ Mr. Reynolds expressed an interest in the fluctuations of the incident reports from year to year. 	<p>Ms. Kidd will prepare a report that will show the yearly comparisons.</p>
<p>Abuse, Neglect, Exploitation Report July-September 2018</p> <p>_____ Liz Hammond-Stebbins Complaints & Incidents Manager</p>	<ul style="list-style-type: none"> ➤ Ms. Stebbins reviewed the Abuse, Neglect & Exploitation Report for July-September 2018. A handout was provided to committee members. Ms. Stebbins responded to questions from the committee. ➤ Ms. Kidd distributed a document showing the suicide numbers for July-September 2018. This document showed the method for the attempts/completed suicides. 	
<p>Other Business</p>	<ul style="list-style-type: none"> ➤ There was no other business. 	
<p>Handouts</p>	<ul style="list-style-type: none"> ➤ Agenda ➤ Sandhills Center Client Rights Committee meeting minutes, August 14, 2018 ➤ Quarterly Reports ➤ Disability Rights – Champions for Equality and Justice brochure 	
<p>Adjournment</p>		<p>The meeting adjourned at 5:55 p.m.</p>