

**CLIENT RIGHTS COMMITTEE (CRC)**

Date this meeting: 9/9/2014

Date/time/location of next meeting: TBD

Attending: George E. Reynolds, Jr., Lori Richardson, Anne Kimball, Carol DeBerry,  
Elaine Hayes, Ross Streater, Teresa Butler, Anna Hearth, Mary Kidd, Marilyn Gilliam, Leann Henkel,

Absent: Nancy McNiff, Carol Whitaker, Barbara Akins

Recorder: Joann Cozart

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p><b>Call to Order</b> Anne Kimball, Staff Liaison</p>	<p>➤ The meeting was called to order at 5:00 p.m. by Anne Kimball. Carol Whitaker was unable to attend the meeting.</p>	
<p><b>Approval of Minutes</b> Anne Kimball, Staff Liaison</p>	<p>➤ George Reynolds Jr., made a motion to accept the July 2014 minutes. Lori Richardson seconded the motion. The motion carried.</p>	<p>Members present voted unanimously to approve the minutes.</p>
<p><b>Quarterly Routine Monitoring Report April-June 2014</b>  _____ Anna Hearth</p>	<p>➤ Anna Hearth reviewed the Quarterly Routine Monitoring Report for April-June 2014. A handout was provided to the committee members. George asked what the results of the 8 final follow-up reviews were. Anna believes that all were closed, but informed George that if the plan of action was not meet or at least minimized, and there will be a follow-up in 20 days.</p>	
<p><b>Quarterly Investigations Report April-June 2014</b>  _____ Mary Kidd</p>	<p>➤ Mary Kidd reviewed the Quarterly Investigations Report for April-June 2014. A handout was provided to the committee members.</p>	
<p><b>Quarterly Incidents Report April-June 2014</b>  _____ Mary Kidd</p>	<p>➤ Mary Kidd reviewed the Quarterly Incident Report for April-June 2014. A handout was provided to the committee members. Anna informed the committee that if providers do not submit the quarterly incident report on time, they will be required to submit a plan of correction. Mary responded to questions from the committee.</p>	
<p><b>Quarterly Complaints Summary Report April-June 2014</b>  _____ Mary Kidd</p>	<p>➤ Mary Kidd reviewed the Quarterly Complaint Report for April-June 2014. A handout was provided to the committee members. Mary responded to questions from the committee.</p>	

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p><b>Announcements</b></p>	<ul style="list-style-type: none"> <li>➤ Anne spoke about the email flyer regarding Deputy Secretary Dave Richards, in which he will be speaking in Pinehurst on September 29<sup>th</sup> @ 6:00pm. Anne would like for the committee to circulate that flyer to any interested party.</li> <li>➤ The Quarterly Report booklet was distributed to the committee. Anne stated it's a wrap up of the 4<sup>th</sup> quarter of the fiscal year last and it includes a budget page.</li> <li>➤ Our next meeting falls on Veteran's Day, so Anne will be speaking with our Chair for a decision about that date.</li> <li>➤ Carol DeBerry asked if the CRC committee could meet @ 5:00pm on the 3<sup>rd</sup> Tuesday to avoid making 2 trips. Anne responded that it was scheduled on the on the 2<sup>nd</sup> second Tuesday for those going on to the Board meeting.</li> </ul>	
<p><b>Handouts</b></p>	<ul style="list-style-type: none"> <li>➤ Agenda</li> <li>➤ Sandhills Center Clients Rights Committee meeting minutes dated 7/8/2014</li> <li>➤ Quarterly Routine Monitoring Report</li> <li>➤ Quarterly Investigations Report</li> <li>➤ Quarterly Incident Report</li> <li>➤ Quarterly Complaint Summary Report</li> <li>➤ Sandhills Center's Quarterly Community Report, July 2014</li> </ul>	
<p><b>Adjournment</b></p>		<p>The meeting was adjourned at 5:45 p.m.</p>