

Sandhills Center
Client Rights Committee (CRC) Meeting
September 10, 2013

APPROVED

Present: Teresa Butler, Nancy McNiff, Carol Whitaker, George E. Reynolds, Jr., Lori Richardson, Carol DeBerry, Leann Henkel

Absent: Marilyn Gilliam, Freda Mack

Sandhills Center Staff Present: Anna Hearth, Anne Kimball, Joann Cozart

Guest: Costella Graham

Date of Next Meeting: November 12, 2013

Presenter & Topic	Discussion	Outcome/Follow-Up Plan
Anne Kimball, Staff Liaison - Call to Order	<ul style="list-style-type: none"> ➤ Ms. Kimball called the meeting to order at 4:58 p.m. ➤ Minutes of the May 14, 2013 minutes were presented for approval. 	The May 14, 2013 minutes were reviewed and a motion was made by Nancy McNiff to accept the minutes as presented and was seconded by Carol DeBerry. The motion carried by unanimous vote.
Anne Kimball, Staff Liaison – Announcements	<ul style="list-style-type: none"> ➤ Ms. Kimball explained that because Ms. McNiff has rotated off the Sandhills Center Board, she will no longer chair this committee. The Board bylaws require that a Board member chair the Client Rights Committee. In the interim, Ms. Kimball will conduct the meeting. ➤ Members introduced themselves and were asked to view the membership list to ensure that information was correct. ➤ Ms. Kimball gave special welcome to Lori Richardson, a new member representing CFAC. ➤ Ms. Kimball reviewed the member notebooks. ➤ Costella Graham expressed her interest in becoming a member of the CRC. Ms. Kimball invited Ms. Graham to the November meeting, at which time the committee may be adding new members. 	
Anna Hearth, Monitoring Manager – Quarterly Routine Monitoring Report April - June 2013	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the Routine Monitoring Report for April – June 2013. A handout was provided to committee members and guests. ➤ Ms. Hearth responded to questions from the committee. 	Future reports will be printed on color paper for distinguishing purposes.

Anna Hearth, Monitoring Manager- <i>Quarterly Investigation Review Report April - June 2013</i>	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the Investigation Review Report for April – June 2013. A handout was provided to committee members and guests. ➤ Ms. Hearth responded to questions from the committee. 	Ms. Hearth will clarify why race/ethnicity & residential type was not computed on the report.
Anna Hearth Monitoring Manager – <i>Quarterly Complaint Report, April - June 2013</i>	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the Complaint Report for April – June 2013. A handout was provided to committee members and guests. ➤ Ms. Hearth responded to questions from the committee. 	
Anna Hearth, Monitoring Manager— <i>Death Due to Unknown Cause</i>	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the report on deaths of unknown causes. A handout was provided to committee members and guests. ➤ Ms. Hearth responded to questions from the committee. 	
Anna Hearth, Monitoring Manager— <i>Death Due to Suicide</i>	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the report on deaths due to suicide. A handout was provided to committee members and guests. ➤ Ms. Hearth responded to questions from the committee. 	
Anna Hearth, Monitoring Manager— <i>Suicide Attempts</i>	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the report on suicide attempts. A handout was provided to committee members and guests. ➤ Ms. Hearth responded to questions from the committee. 	
Anne Kimball, Staff Liaison - <i>Announcements</i>	<ul style="list-style-type: none"> ➤ Ms. Kimball asked for announcements from the members. 	There were no announcements.
Handouts included in this month’s packet	<ul style="list-style-type: none"> ➤ CRC Members 2013-14 membership list ➤ Agenda ➤ Sandhills Center Client Rights Committee meeting minutes dated 5/14/13 ➤ Sandhills Center Level II and III Quarterly Incident Report ➤ Quarterly Investigation Review Report ➤ Quarterly Routine Monitoring Report ➤ Quarterly Complaints Report ➤ CRC meeting dates for 2013-14 ➤ Client Rights Committee meeting travel expense report sheet 	
Adjournment		The meeting was adjourned at 5:55 p.m.
Future Meeting	The next CRC meeting will be held November 12, 2013.	
Submitted by: Joann Cozart		