

CLIENT RIGHTS COMMITTEE (CRC)

Date this meeting: 7/8/2014

Date/time/location of next meeting: 5:00 p.m., September 9, 2014 – 1116 Seven Lakes Rd, West End, NC 27376

Attending: George E. Reynolds, Jr., Lori Richardson, Carol Whitaker, Anne Kimball, Nancy McNiff,
Elaine Hayes, Ross Streater, Teresa Butler, Anna Hearth

Absent: Carol DeBerry, Marilyn Gilliam, Leann Henkel, Barbara Akins, Mary Kidd

Recorder: Joann Cozart

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p><u>Call to Order</u> Carol Whitaker, Chair</p>	<ul style="list-style-type: none"> ➤ The meeting was called to order at 5:00 p.m. by Carol Whitaker. 	
<p><u>Approval of Minutes</u> Carol Whitaker, Chair</p>	<ul style="list-style-type: none"> ➤ Nancy McNiff made a motion to accept the May 2014 minutes. Ross Streater seconded the motion. The motion carried. 	<p>Members present voted unanimously to approve the minutes.</p>
<p><u>Quarterly Reports</u></p>	<ul style="list-style-type: none"> ➤ The quarterly report data is collected from the providers on July 10th, therefore all of the quarterly reports will be presented at the September 9th meeting. 	
<p><u>Summary of 2013 Provider Survey Results</u> Anna Hearth</p>	<ul style="list-style-type: none"> ➤ Mary presented the committee with the summary of 2013 provider survey results which was conducted by Sandhills in the spring of 2013. The responses provided are anonymous. These responses will be used for our betterment. Anna responded to questions from the committee. 	
<p><u>Announcements</u></p>	<ul style="list-style-type: none"> ➤ The first item Anne Kimball distributed was the member information form which will be used to update the CRC's membership list. ➤ The second item was the conflict of interest declaration form which ensures the each member has no financial interest/relationship affiliated with Sandhills Center. ➤ The third item was the acknowledgement of confidentiality form which states that you agree to hold all information in confidence. ➤ Anne had available and reviewed policies and procedures as they related confidentiality and conflict of interest. 	

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
Handouts	<ul style="list-style-type: none">➤ Agenda➤ Sandhills Center Clients Rights Committee meeting minutes dated 5/13/14➤ Summary of 2013 Provider Survey Results➤ Sandhills Center Client Rights Committee Member Information Sheet➤ Conflict of Interest Declaration➤ Acknowledgement of Confidentiality	
Adjournment		Meeting was adjourned at 5:40 p.m.