

**CLIENT RIGHTS COMMITTEE (CRC)**

Date this meeting: April 12, 2016

Date/time/location of next meeting: June 14, 2016, 1120 Seven Lakes Drive, West End NC

Attending: George E. Reynolds, Jr., Lori Richardson, Teresa Butler, Carol Whitaker, Marilyn Gilliam, Nancy McNiff, Ross Streater, Bill Larrison, Leann Henkel

Absent: Anthony Copeland

Liaison: Anne Kimball

Guest: Evelyn Savage (Sandhills Center)

Recorder: Joann Cozart

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p style="text-align: center;"><b>Call to Order</b></p> <hr/> <p style="text-align: center;">Carol Whitaker</p>	<ul style="list-style-type: none"> <li>➤ The meeting was called to order at 5:00 p.m. by Chair Carol Whitaker.</li> </ul>	
<p style="text-align: center;"><b>Introduction of New CRC Member</b></p> <hr/> <p style="text-align: center;">Carol Whitaker</p>	<ul style="list-style-type: none"> <li>➤ Carol Whitaker introduced Bill Larrison as the newest member of the CRC. Mr. Larrison is the hospital representative to the Sandhills Center Board and the Executive Director/CEO for Good Hope Hospital in Harnett County. Mr. Larrison was welcomed by all present.</li> </ul>	
<p style="text-align: center;"><b>Approval of Minutes</b></p> <hr/> <p style="text-align: center;">Carol Whitaker</p>	<ul style="list-style-type: none"> <li>➤ Nancy McNiff made a motion to accept the February 9, 2016 minutes. Marilyn Gilliam seconded the motion.</li> </ul>	<p>Members present voted unanimously to approve the minutes.</p>
<p style="text-align: center;"><b>Chief Legal Officer/Chief Corporate Compliance</b></p>	<ul style="list-style-type: none"> <li>➤ Carol Whitaker introduced Evelyn Savage, Chief Legal Officer and Chief Corporate Compliance Officer as our guest.</li> <li>➤ Ms. Savage gave the committee an overview of her job duties. She supervises Program Integrity, Clinical/Business Records Management, Compliance/Policies and Procedures.</li> <li>➤ Ms. Savage responded to questions from the committee.</li> </ul>	
<p style="text-align: center;"><b>Announcements</b></p>	<ul style="list-style-type: none"> <li>➤ As April is Autism Awareness Month, Leann Henkel distributed pins to the committee in observance of that designation.</li> <li>➤ George E. Reynolds, Jr., distributed NAMI handouts regarding an upcoming NAMI-Moore County education meeting and the NAMI Walks fundraiser. He also</li> </ul>	

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
	discussed NAMI Moore County Mental Health Fair which will be held in the fall, with more information to follow.	
<b>Other Business</b>	<ul style="list-style-type: none"> <li>➤ Anne Kimball announced our quarterly reports will resume at our next meeting on June 14<sup>th</sup>.</li> <li>➤ Ms. Kimball asked the Committee to inform her if they would like to bring in a speaker or discuss a specific topic in future meetings.</li> </ul>	
<b>Handouts</b>	<ul style="list-style-type: none"> <li>➤ Agenda</li> <li>➤ Sandhills Center Client Rights Committee meeting minutes 2/9/16</li> <li>➤ NAMI handouts</li> <li>➤ Revised Membership Spreadsheet</li> </ul>	
<b>Adjournment</b>		The meeting adjourned at 5:35 p.m.