

**CLIENT RIGHTS COMMITTEE (CRC)**

**APPROVED**

Date this meeting: February 14, 2017

Date/time/location of next meeting: May 9, 2017, 1120 Seven Lakes Drive, West End NC

Attending: George E. Reynolds, Jr., Carol Whitaker, Nancy McNiff, Bill Larrison, Lori Richardson

Absent: Anthony Copeland, Teresa Butler, Ross Streater, Walter Ferguson

Liaison: Anne Kimball

Recorder: Joann Cozart

<b>TOPIC/SUBJECT</b>	<b>DISCUSSION/CONTENT</b>	<b>DECISION</b>
<b>Call to Order</b> _____ Carol Whitaker, Chair	➤ The meeting was called to order at 5:05 p.m. by Carol Whitaker.	
<b>Approval of Minutes</b> _____ Carol Whitaker	➤ George E. Reynolds, Jr., made a motion to accept the November 8, 2016 minutes. Nancy McNiff seconded the motion.	Members present voted unanimously to approve the minutes.
<b>Quarterly Complaints Report October-December 2016</b> _____ Mary Kidd	➤ Mary Kidd reviewed the Quarterly Complaints Report for October-December 2016. A handout was provided to the committee members. Ms. Kidd responded to questions from the committee.	
<b>Quarterly Incident Report October-December 2016</b> _____ Mary Kidd	➤ Mary Kidd reviewed the Quarterly Incident Report for October-December 2016. A handout was provided to the committee members. Ms. Kidd responded to questions from the committee.	
<b>Quality of Care Concerns Report October-December 2016</b> _____ Mary Kidd	➤ Mary Kidd reviewed the Quality of Care Concerns Report for October-December 2016. A handout was provided to the committee members. Ms. Kidd responded to questions from the committee.	

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p><b>Other Business</b></p>	<ul style="list-style-type: none"> <li>➤ Anne Kimball distributed the 2017 CIT training calendar.</li> <li>➤ Anne informed the committee that quarterly and annual reports are posted on our website (under "About Sandhills Center").</li> <li>➤ Anne announced that Walter Ferguson will be joining CRC.</li> <li>➤ Mr. Bill Larrison thanked Ms. Carolyn Whitaker for taking on the role of committee chairman.</li> <li>➤ The committee acknowledged Mary Kidd for presenting the reports in a very informative way.</li> </ul>	
<p><b>Handouts</b></p>	<ul style="list-style-type: none"> <li>➤ Agenda</li> <li>➤ Sandhills Center Client Rights Committee meeting minutes 11/8/16</li> <li>➤ Quarterly Reports</li> <li>➤ Sandhills Center annual orientation documents</li> </ul>	
<p><b>Adjournment</b></p>		<p>The meeting adjourned at 5:52 p.m.</p>