

**CLIENT RIGHTS COMMITTEE (CRC)**

**APPROVED**

Date this meeting: January 13, 2015

Date/time/location of next meeting: March 10, 2015, 5:00 p.m., 1120 Seven Lakes Drive, West End NC

Attending: Nancy McNiff, Elaine Hayes, Lori Richardson, George E. Reynolds, Jr.

Absent: Teresa Butler, Carol Whitaker, Carol B. DeBerry, Marilyn Gilliam, Ross Streater, Leann Henkel

Liaison: Anne Kimball

Recorder: Joann Cozart

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p><b><u>Call to Order</u></b> Anne Kimball, Staff Liaison</p>	<ul style="list-style-type: none"><li>➤ In the absence of Ms. Whitaker, Chair, the meeting was called to order at 5:05 p.m. by Anne Kimball. It was noted that Ms. Whitaker and Ms. Henkel had provided notice that they would not be in attendance. Ms. Gilliam gave notice that the weather may prevent her attendance.</li></ul>	
<p><b><u>Approval of Minutes</u></b> Anne Kimball, Staff Liaison</p>	<ul style="list-style-type: none"><li>➤ Nancy McNiff made a motion to accept the September 9, 2014 minutes. George E. Reynolds, Jr. seconded the motion.</li><li>➤ George E. Reynolds, Jr. made a motion to accept the November 11, 2014 minutes. Lori Richardson seconded the motion.</li></ul>	
<p><b><u>Quarterly Reports</u></b></p>	<ul style="list-style-type: none"><li>➤ The QM quarterly reports will be presented to the Board tonight and will be available to us at the March 10, 2015 meeting.</li></ul>	
<p><b><u>Announcements</u></b></p>	<ul style="list-style-type: none"><li>➤ George distributed communication cards that explain “what to do” and “what not to do” when dealing with someone who has a psychiatric illness. NAMI Moore County has partnered with Sandhills Center, NAMI NC and NC CIT State Advisory Committee and will be distributing these 65,000 cards throughout the state to areas such as first responders, libraries, hospitals, etc. Email George (<a href="mailto:george_namimc@nc.rr.com">george_namimc@nc.rr.com</a>) a list of the organizations who will be receiving these cards or a person’s name (if you give them a lot) for tracking purposes.</li><li>➤ The Sandhills Center Annual Community Report was distributed. Anne Kimball said this report highlights our successes over the past two years as a waiver site.</li><li>➤ Anne indicated the next Quarterly Community Report will be ready this month and members will receive a copy in the mail at that time.</li></ul>	

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
	<ul style="list-style-type: none"> <li>➤ Anne spoke about the extensive training program at Sandhills Center. She stated that a lot of staff time and money is invested to ensure that the highest quality of service is delivered to consumers in our 9 counties. Last year, we provided 88 trainings with over 2000 participants. This also included opportunities for our staff to attend for their professional development and licensure renewals.</li> <li>➤ Anne discussed the Sandhills Center Training Plan for this year. Anne Gable, who is our training coordinator, implements these trainings based on the needs and priorities of Sandhills Center and its providers.</li> </ul>	
<p style="text-align: center;"><b>Handouts</b></p>	<ul style="list-style-type: none"> <li>➤ Agenda</li> <li>➤ September 9, 2014 Minutes</li> <li>➤ November 11, 2014 Minutes</li> <li>➤ Crisis Intervention Team Pocket Cards</li> <li>➤ Sandhills Center Annual Community Report</li> <li>➤ Sandhills Center Training Plan (2014-2015)</li> </ul>	
<p style="text-align: center;"><b>Adjournment</b></p>		<p>The meeting was adjourned at 5:35 p.m.</p>