

CLIENT RIGHTS COMMITTEE (CRC)**APPROVED**Date this meeting: 01/14/2014Date/time/location of next meeting: 5:00 p.m., March 11, 2014 – 1116 Seven Lakes Rd, West End, NC 27376Attending: Carol DeBerry, Teresa Butler, Marilyn Gilliam, George E. Reynolds, Jr., Lori Richardson, Leann Henkel, Carol Whitaker, Ross Streater, Barbara Akins, Nancy McNiff, Anne KimballExcused: Anna Hearth, Mary KiddRecorder: Joann Cozart

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p><u>Call to Order</u> Anne Kimball</p>	<ul style="list-style-type: none"> ➤ The meeting was called to order at 5:00 p.m. by Anne Kimball. Roundtable introductions followed. 	
<p><u>Approval of Minutes</u> November 12, 2013</p>	<ul style="list-style-type: none"> ➤ Motion to accept the November minutes as written was made by Nancy McNiff. Seconded by George Whitaker. 	<p>Members present voted unanimously to approve the minutes.</p>
<p><u>Announcements</u> <hr/>Anne Kimball</p>	<ul style="list-style-type: none"> ➤ Ms. Kimball informed the committee that Quality Management Reports will not be presented tonight. These detailed reports are normally produced by Anna Hearth, but due to the timing of this meeting, she will not receive the necessary information to compile her report until next week. Therefore, the Quality Management Reports for this quarter and the upcoming quarter will be presented at our next meeting. ➤ Ms. Kimball presented the committee with a draft of a pocket guide for consumers for our review. It contains contact information that would be helpful for our consumers. Ms. Kimball will forward the committee's recommendations/changes. Once changes have been implemented, the Quality Management Committee will be reviewing and finalizing the pocket guide. ➤ Ms. Kimball asked the committee if there are other ways in which Sandhills Center could inform the public of their rights. Radio, PSAs, tv, mailings and placing informational documents in the lobbies of related organizations were suggested. ➤ Ms. Kimball spoke about how important CFAC is in advocating the rights of the consumers and family members in our communities. ➤ Ms. Kimball asked committee to recruit a consumer or a family member of a consumer from Hoke and Harnett counties to serve as a member of the CRC. ➤ Ms. Kimball announced that we now have our third voting board member seat filled. She asked the committee to consider amongst themselves a recommendation for the CRC chair. Carol Whitaker volunteered to serve as the Chair. Teresa Butler motioned to accept Carol Whitaker's offer to serve, motion was seconded by Nancy McNiff. Recommendation will now be presented for the Board's approval. 	

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
Handouts	<ul style="list-style-type: none">➤ Agenda➤ Sandhills Center Client Rights Committee FY 2013-14 Membership (updated)➤ Sandhills Center Clients Rights Committee meeting minutes dated 11/12/13➤ A Pocket Guide To Rights Handout	
Adjournment		The meeting was adjourned at 5:35 p.m.