

CLIENT RIGHTS Committee (CRC)**APPROVED**Date this meeting: 11/12/2013Date/time/location of next meeting: 5:00 p.m., January 14, 2014 – 1116 Seven Lakes Rd, West End, NC 27376Attending: Carol DeBerry, Teresa Butler, Marilyn Gilliam, George E. Reynolds, Jr., Lori Richardson, Leann Henkel, Carol Whitaker, Mary Kidd, Anna Hearth, Anne KimballExcused: Barbara Akins, Nancy McNiffRecorder: Joann Cozart

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p><u>Call to Order</u> Anne Kimball</p>	<ul style="list-style-type: none"> ➤ The meeting was called to order at 4:58 p.m. by Anne Kimball. Roundtable introductions followed. 	
<p><u>Approval of Minutes</u> September 10, 2013</p>	<ul style="list-style-type: none"> ➤ Motion to accept the September minutes as written was made by George Reynolds. Seconded by Carol Whitaker. 	<p>Members present voted unanimously to approve the minutes.</p>
<p><u>Quarterly Routine Monitoring Report: 7/1/13 – 9/30/13</u> _____ Anna Hearth</p>	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the Quarterly Routine Monitoring Report for July –September 2013. A handout was provided to the committee members. ➤ Ms. Hearth responded to questions from the committee. 	
<p><u>Quarterly Investigation Report: 7/1/13 – 9/30/13</u> _____ Mary Kidd</p>	<ul style="list-style-type: none"> ➤ Ms. Kidd reviewed the Quarterly Investigation Report for July –September 2013. A handout was provided to the committee members. ➤ Ms. Kidd responded to questions from the committee. 	
<p><u>Quarterly Incident Report: 7/1/13 – 9/30/13</u> _____ Anna Hearth & Mary Kidd</p>	<ul style="list-style-type: none"> ➤ Ms. Hearth and Ms. Kidd reviewed the Quarterly Incident Report for July – September 2013. A handout was provided to the committee members. ➤ They responded to questions from the committee. 	

TOPIC/SUBJECT	DISCUSSION/CONTENT	DECISION
<p>Suicide Attempts Report</p> <hr/> <p>Anna Hearth</p>	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the report on suicide attempts. A handout was provided to the committee members. ➤ Ms. Hearth responded to questions from the committee. 	<p>Ms. Hearth will create a graph quarterly, showing a 2 year report on suicide attempts.</p>
<p>Death Due to Suicide Report</p> <hr/> <p>Anna Hearth</p>	<ul style="list-style-type: none"> ➤ Ms. Hearth reviewed the deaths due to suicide report. A handout was provided to the committee members. ➤ Ms. Hearth responded to questions from the committee. 	<p>Dates will be placed on the reports in the future.</p>
<p>Quarterly Complaint Summary Report: 7/1/13 - 9/30/13</p> <hr/> <p>Anna Hearth & Mary Kidd</p>	<ul style="list-style-type: none"> ➤ Ms. Hearth and Ms. Kidd reviewed the Quarterly Compliance Summary Report. A handout was provided to the committee members. ➤ They responded to questions from the committee. 	
<p>Announcements</p> <hr/> <p>Anne Kimball</p>	<ul style="list-style-type: none"> ➤ Ms. Kimball announced that we need a third board member to join our committee. When that is complete, a chair will be selected. Ms. Kimball encouraged everyone to recruit another Board member for this committee. 	
<p>Handouts</p>	<ul style="list-style-type: none"> ➤ Agenda ➤ Sandhills Center Clients Rights Committee meeting minutes dated 9/10/13 ➤ Quarterly Routine Monitoring Report ➤ Quarterly Investigation Report ➤ Sandhills Center Level II and III Quarterly Incident Report ➤ Suicide Attempts Report ➤ Death Due to Suicide Report ➤ Quarterly Complaints Summary Report ➤ Crisis Prevention and Intervention Plan ➤ Communication Bulletin #19: Person-Centered Crisis Prevention and Intervention Plan and Crisis Plan Training Element 	
<p>Adjournment</p>		<p>The meeting was adjourned at 6:02 p.m.</p>