



SANDHILLS CENTER

Board of Directors Meeting Minutes April 11, 2017

Members Present:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Ross Streater | <input checked="" type="checkbox"/> Priscilla Little |
| <input checked="" type="checkbox"/> Kay Cashion, Vice-Chairperson | <input type="checkbox"/> Gart Evans |
| <input checked="" type="checkbox"/> Dixie Branch | <input type="checkbox"/> Costella Donnell |
| <input checked="" type="checkbox"/> Joe Miller | <input checked="" type="checkbox"/> Tonya Gray |
| <input checked="" type="checkbox"/> Harry Southerland | <input type="checkbox"/> Shirley Hart |
| <input type="checkbox"/> Kevin Dodson | <input checked="" type="checkbox"/> Walter Ferguson |
| <input type="checkbox"/> Anthony Copeland | <input type="checkbox"/> Carol Whitaker |
| <input checked="" type="checkbox"/> Otis Ritter | <input type="checkbox"/> Matthew Rothbeind |
| <input checked="" type="checkbox"/> David Allen | <input checked="" type="checkbox"/> Mazie Fleetwood |
| <input checked="" type="checkbox"/> Leann Henkel | |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | <input type="checkbox"/> Michele Weatherly, Secretary |
| <input type="checkbox"/> Jan Herring | <input type="checkbox"/> Bill Larrison |

Staff Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input type="checkbox"/> Dr. Anthony Carraway | <input checked="" type="checkbox"/> Anthony Ward |
| <input checked="" type="checkbox"/> Evelyn Savage | <input checked="" type="checkbox"/> Susan Campbell |
| <input checked="" type="checkbox"/> Leonard Covington | <input checked="" type="checkbox"/> Hannah Brown |
| <input checked="" type="checkbox"/> Glenn Ruggles | <input type="checkbox"/> Robin McKenzie |

Guest:

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, April 11, 2017, at the Administrative Office in West End, NC. Commissioner Thad Ussery, Chairperson, called the meeting to order at 7:00 p.m. and gave the invocation.

Conflict of Interest

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. It was noted that Commissioner Joe Miller would need to recuse himself from voting on the Good Hope Hospital contract in the Finance Committee Report.

Certification of Quorum

Sherry Bynum, Clerk to the Board, certified a quorum.

Approval of Agenda

A motion was made by Commissioner Harry Southerland and seconded by Walter Ferguson to "approve the agenda as presented." The motion passed unanimously.

Absent Board Members Justifications

Gart Evans – Open heart surgery – excused. *A motion was made by Walter Ferguson and seconded by Commissioner David Allen to "excuse the absence". The motion passed unanimously.*

Shirley Hart – Sick – excused. *A motion was made by Walter Ferguson and seconded by Commissioner David Allen to "excuse the absence". The motion passed unanimously.*

Commissioner Anthony Copeland – Working out of town – excused. *A motion was made by Walter Ferguson and seconded by Commissioner David Allen to "excuse the absence". The motion passed unanimously.*

Carol Whitaker – Recovering from surgery – excused. *A motion was made by Walter Ferguson and seconded by Commissioner David Allen to “excuse the absence”. The motion passed unanimously.*

Matthew Rothbeind – Personal holiday – excused. *A motion was made by Walter Ferguson and seconded by Commissioner David Allen to “excuse the absence”. The motion passed unanimously.*

Michele Weatherly – Sick – excused. *A motion was made by Walter Ferguson and seconded by Commissioner David Allen to “excuse the absence”. The motion passed unanimously.*

Bill Larrison – School – excused. *A motion was made by Walter Ferguson and seconded by Commissioner David Allen to “excuse the absence”. The motion passed unanimously.*

Jan Herring – Company budget meeting – excused. *A motion was made by Walter Ferguson and seconded by Commissioner David Allen to “excuse the absence”. The motion passed unanimously.*

Costella Donnell – Not in attendance – unexcused.

Commissioner Kevin Dodson – Not in attendance – unexcused

Public Comments

George Reynolds gave an update on the Sandhills Partnerships – CIT Partnership and the School Partnership.

Consent Agenda

A motion was made by Commissioner Kay Cashion and second by Commissioner Harry Southerland to “approve the consent agenda”. The motion passed unanimously. The following was approved:

- ☛ March 14, 2017 Board of Directors Meeting Minutes

New Business

- **Chief Executive Officer’s Report – Victoria Whitt, Chief Executive Officer**

Mrs. Whitt welcomed everyone and provided the following:

A. FY 17 – 18 County Commissioners Presentation Schedule

Mrs. Whitt noted that the presentations to the County Commissioners have started. These presentations include the county funding budget request and the opportunity to update the County Commissioners on the Sandhills program initiatives.

B. Facility Based Crisis (FBC) Services Update

Mrs. Whitt gave an update on the progress of the renovation plans of the Facility Based Crisis facility and the relocation of Sandhills Center staff. Plans are to begin moving the staff at the end of April.

C. New Office Building Update

Mrs. Whitt gave a construction update on the new office building noting the items that have been completed. Norris Landscaping, Inc. of Garner, NC has been selected to install the irrigation system, at a cost of \$18,314.50.

D. Comparative Performance Data

- ☛ **Semi-Annual DHHS Secretary’s Certification (February 2017)** – Mrs. Whitt stated that Sandhills Center has received its six-month certification of compliance from the Secretary of DHHS. Mrs. Whitt called attention to the third paragraph of Interim Secretary Benton’s memo indicating the need to add additional requirements to the LME/MCOs; the need to raise the threshold to be in compliance.

Mrs. Whitt reviewed the summary of the report of findings for the three audit types: fiscal solvency, clean claims payment, and HIPAA compliance, noting that Sandhills Center met all the benchmarks.

- **2016 Provider Satisfaction Survey** – Mrs. Whitt stated that the results of the 2016 Provider Satisfaction Survey have been received and reviewed a summary of the results. Mrs. Whitt noted that Sandhills Center scored extremely well, scoring the highest LME/MCO on 17 of 23 questions, was the only LME/MCO to have more than three questions scored as the highest, is the only LME/MCO to score above average on every questions, Sandhills Center had 19 results that were statistically higher than the overall results, and had a score of 95.6% for overall satisfaction. 😊

Board members commented that they were very impressed with the way Sandhills Center rated against the other LME/MCO; asked if a letter can be sent to staff on behalf of the Board of Directors expressing their appreciation for a job well done, also maybe issue a press release of the results. Mrs. Whitt to follow-up.

E. Updates

- **Legislation**
 - House Bill 403
 - Potential New Language – LME/MCO Fund Balance Designation and Reinvestment
- **March 31, 2017 Meeting – DHHS Secretary Cohen, NC Council and LME/MCO CEOs**
- **Federal Actions**

F. NC Council Spring Policy Forum

Mrs. Whitt announced the NC Council of Community Programs Spring Policy Forum will be held June 5 – 6, 2017, in Raleigh, NC. If interested in attending, please contact Sherry.

- **Clinical Services & Operations Report – Anthony Ward, Deputy Director/Chief Operating Officer** reviewed the following:
 1. Medicaid Waiver Operations Report – March 2017, noting that all benchmarks continue to be met.
 2. Medicaid Waiver Financial Operations Report – March 2017, noting the financial measures that Sandhills is required to meet.

Committee Reports

- **Finance Committee Report** – Commissioner David Allen reported the Finance Committee met prior to tonight's Board of Directors meeting and reviewed the Finance Report in detail. Commissioner Allen presented and reviewed the Finance Report with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through February 28, 2017.

On behalf of the Finance Committee, a motion was made by Commissioner David Allen and seconded by Mazie Fleetwood to "approve the Finance Committee Report as presented". The motion passed. Commissioner Joe Miller abstained from participating and voting.

- **Program Planning and Operations Committee Report** – Mrs. Whitt reported that a presentation was given by Anne Gable, Community Relations Training Coordinator, on development of provider training plans and Carol Robertson, Quality Management Director, presented the FY 17 – 18 Quality Management (QM) Plan, noting the Plan must have Board approval before submitting to the State for their approval. Mrs. Whitt noted that the Plan was reviewed by PPO and *on behalf of the PPO Committee, a motion was made and seconded by Priscilla Little to "approve the FY 17 – 18 Quality Management Plan". The motion passed unanimously.*
- **Client Rights Committee Report** – Did not meet.
- **Personnel Committee Report** – *On behalf of the Personnel Committee, a motion was made by Chairperson Mazie Fleetwood and seconded by Commissioner Kay Cashion to "go into Closed*

Session to discuss confidential personnel information. This motion is made in accordance with N.C. General Statute § 143-318.11 (a)(6) covering Public Open Meetings Laws". The motion passed unanimously. The Closed Session began at 8:00 p.m.

Sandhills Center staff in attendance included Chief Executive Officer Victoria Whitt, General Counsel Evelyn Savage, Human Resources Director Leonard Covington, and Clerk to the Board/Administrative Assistant Sherry Bynum.

A motion was made by Mazie Fleetwood and seconded by Commissioner David Allen to "reconvene open session". The motion passed unanimously. Open session reconvened at 8:19 p.m.

On behalf of the Personnel Committee, a motion was made by Chairperson Mazie Fleetwood and seconded by Commissioner Kay Cashion "to increase Mrs. Whitt's base salary 5%, effective July 1, 2017". The motion passed unanimously.

Old Business

None

Comments


Commissioner Joe Miller commented that Commissioner Barbara McKoy sends her appreciation and thanks for the clock.

Board Materials

- Community Agencies Breakfast Meetings Agenda
- DMA Monthly Financial Report – February 2017
- NC Council Community News January/February 2017
- Personnel Report
- Newspaper Articles

Adjournment

A motion was made by Tonya Gray and seconded by Commissioner Harry Southerland to "adjourn the meeting". The motion passed unanimously. The meeting adjourned at 8:20 p.m.



Commissioner Thad Ussery
Chairperson, Board of Directors

5-9-17

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Administrative Assistant