



# SANDHILLS CENTER

## Board of Directors Meeting Minutes

April 9, 2019

### Members Present:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Ross Streater            | <input checked="" type="checkbox"/> Priscilla Little             |
| <input type="checkbox"/> Kay Cashion, Vice-Chairperson       | <input checked="" type="checkbox"/> Gart Evans                   |
| <input type="checkbox"/> Carlos Townsend                     | <input type="checkbox"/>   |
| <input type="checkbox"/> Joe Miller                          | <input checked="" type="checkbox"/> Bill Larrison                |
| <input checked="" type="checkbox"/> Harry Southerland        | <input checked="" type="checkbox"/> Shirley Hart                 |
| <input checked="" type="checkbox"/> Kirk Smith               | <input checked="" type="checkbox"/> Walter Ferguson              |
| <input checked="" type="checkbox"/> Dottie Robinson          | <input type="checkbox"/> Carol Whitaker                          |
| <input checked="" type="checkbox"/> Otis Ritter              | <input checked="" type="checkbox"/> Matthew Rothbeind            |
| <input checked="" type="checkbox"/> David Allen              | <input checked="" type="checkbox"/> Mazie Fleetwood              |
| <input checked="" type="checkbox"/> Leann Henkel             |  |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input checked="" type="checkbox"/> Jerry Earnhardt          |  |

### Staff Present:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Victoria Whitt    | <input checked="" type="checkbox"/> Sherry Bynum  |
| <input checked="" type="checkbox"/> Anthony Ward      | <input checked="" type="checkbox"/> Evelyn Quick  |
| <input checked="" type="checkbox"/> Leonard Covington | <input checked="" type="checkbox"/> Patrick Sloan |
| <input checked="" type="checkbox"/> Kelly Patterson   |   |

**Guest:** Lisa Jackson, DMH, LME Technical Assistance Liaison

### Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, April 9, 2019, at the Administrative Office at 1120 Seven Lakes Drive, West End, NC. Chairperson Thad Ussery called the meeting to order at 7:00 p.m. and gave the invocation.

### Oath of Office

Montgomery County Commissioner representative Dottie Robinson was welcomed and administered the Oath of Office.

### Conflict of Interest

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. It was noted that Bill Larrison would recuse himself from voting on the Good Hope Hospital contract in the Finance Report.

### Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

### Approval of Agenda

*A motion was made by Gart Evans and seconded by Commissioner Otis Ritter to "approve the agenda as presented." The motion passed unanimously.*

### Absent Board Members Justifications

Commissioner Kay Cashion – Recovering from accident – excused. *A motion was made by Commissioner Kirk Smith and seconded by Commissioner David Allen to "excuse the absence." The motion passed unanimously.*

Carlos Townsend – Work commitment – excused. *A motion was made by Commissioner Kirk Smith and seconded by Commissioner David Allen to "excuse the absence." The motion passed unanimously.*

Carol Whitaker – Sick – excused. *A motion was made by Commissioner Kirk Smith and seconded by Commissioner David Allen to "excuse the absence." The motion passed unanimously.*

Commissioner Joe Miller – Not in attendance – unexcused.

### Public Comments

None

### Consent Agenda

*A motion was made by Mazie Fleetwood and seconded by Walter Ferguson to “approve the consent agenda.” The motion passed unanimously. The following were approved:*

- 📌 March 12, 2019 Board of Directors Meeting Minutes
- 📌 Policy Revisions

### New Business

- **Chief Executive Officer’s Report – Victoria Whitt, Chief Executive Officer**  
Mrs. Whitt welcomed everyone and provided the following:

**A. FY 18 – 19 Budget Amendments**

Mrs. Whitt presented, for review and approval, a set of budget amendments to the FY 18 – 19 Operating Budget. *Finance Committee Chairperson Gart Evans reported that the budget amendments were reviewed by the Finance Committee and he made a motion to “approve the FY 18 – 19 Budget Amendments as presented.” The motion was seconded by Walter Ferguson. The motion passed unanimously.*

The Close Out Budget and the Continuation Budget will be presented at the June Board meeting,

**B. FY 18 – 19 County Commissioners Presentation Schedule**

Mrs. Whitt commented that the presentations to the County Commissioners have started and are going well. These presentations include the county funding budget request and the opportunity to update the County Commissioners on the Sandhills program initiatives.

**C. Comprehensive/Facility Based Crisis (FBC) Centers Update**

- 📌 **Randolph County Update (Comprehensive Care Center)** – Mrs. Whitt reported that the elevator has been installed and it appears to be complete with the exception of the final inspection and certification from the State. The next step is to obtain the temporary Certificate of Occupancy and approval from DHSR and Asheboro/Randolph inspections.

There are a few issues that may need to be brought before the Board related to the contractor regarding concerns on change orders and delays.

Mrs. Whitt commented that there are plans to have an open house before the opening of the facility.

- 📌 **Richmond County Update (Comprehensive Care Center)** – Mrs. Whitt reported that construction started on February 4<sup>th</sup> with a scheduled completion date of December 31, 2019. The project is on schedule despite the recent rainy weather. The plumbing has been installed and concrete is ready to be poured.

- 📌 **Guilford County Update (Child Facility Based Crisis Center)** – Mrs. Whitt gave the following update on the FBC project in Greensboro:

- **Property:** On March 21, 2019, the Guilford County Commissioners approved two land purchase agreements, one for a parcel of 5.33 acres, and one parcel of up to .45 acres, for a price of \$255,000 per acre. The due diligence period is 90 days with the requirement to close on the purchase of the properties within 60 days at the end of the due diligence period. If the land is determined to be suitable, the next steps would be to purchase a parcel of this property from Guilford County for the location of the Child Facility Based Crisis Center.

Soil borings have begun. Mrs. Whitt commented that meetings continue to be held with the Architect and Construction Manager at Risk to review preliminary plans. The one story floor plan has been agreed to and also are moving into looking at approving the exterior. The expectation is that with Guilford County and Sandhills Center using the same architect, for both facilities (adult and child facilities), the facilities will mirror each other.

**D. NC DHHS/General Assembly Updates**

➤ **NC DHHS Medicaid Transformation/Tailored Plans Regions – NC Association of County Commissioners (NCACC) Sub-Committee**

Mrs. Whitt gave an update on the NCACC sub-committee activities, noting that the sub-committee has had their first meeting. Mrs. Whitt and Mr. Ussery will be meeting with the co-chairs of the sub-committee April 24<sup>th</sup>. Fifteen commissioners have been selected to the committee, with three being from the Sandhills area – Commissioner David Allen, Commissioner Kay Cashion, and Catherine Graham, who is vice-chair of the Moore County Commissioners.

Commissioner David Allen gave an update to the first meeting held, stating that the meeting was educational with lots of questions for Dave Richard. The next steps are to figure out what information is needed to approve the Tailored Plan regions. They are requesting public comments from the LME/MCOs, County Commissioners, Health Departments, and Department of Social Services. Data regarding who are in the Tailored Plan regions will be key for success. The next meeting will be April 26<sup>th</sup>.

Mrs. Whitt noted that the County Managers and County Commissioners received letters, from the NCACC, asking for their input. Three counties have reached out to Mrs. Whitt asking for her assistance. She has put together a position statement for Board review, and if approved, she will forward the position statement to the County Managers and County Commissioners. Mrs. Whitt reviewed the position statement with the Board of Directors. A space at the bottom of the statement has been left blank so the counties can offer their thoughts.

The position statement thanks the NCACC for allowing input on the Tailored Plan region design; Sandhills Center's three successful mergers, with maintaining the greatest level of local involvement and a focus on a strong connection to the County Commissioners in each respective counties; working closely with each county to identify individual behavioral health funding priorities, while shaping investments in local services; Sandhills Center's commitment to continue its connection in each county as Medicaid Transformation moves forward; the value of the partnership Sandhills Center has with each of the nine counties and the hope to continue serving each county as a Tailored Plan, as well as being open to discuss merger possibilities with additional counties.

*After Board discussion, a motion was made by Bill Larrison and seconded by Gart Evans to "accept the position statement as written." The motion passed unanimously.*

Mrs. Whitt will send the position statement to the County Managers, Sandhills Center County Commissioner representative, and the Chairpersons of the County Commissioners.

➤ **Clinical Services & Operations Report – Anthony Ward, Chief Operating Officer/Deputy Director**

Mr. Ward presented and reviewed the following:

- Medicaid Waiver Operations Report – March 2019, noting that all benchmarks continue to be met.
- Medicaid Waiver Financial Operations Report – March 2019, noting the financial measures that Sandhills is required to meet.

**Committee Reports**

- **Finance Committee Report** – Finance Committee Chairperson Gart Evans reported the Finance Committee met prior to tonight's Board of Directors Meeting and reviewed the Finance Report in detail. Chairperson Evans presented and reviewed the Finance Agenda with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through February 28, 2019.

**Capital Project Budget Ordinance Amendment** – Finance Committee Chairperson Gart Evans presented to the Board, for review and approval, \$5,715,412 capital outlay for the Facility Based Crisis/Outpatient Unit Project located in Richmond County.

*On behalf of the Finance Committee, a motion was made by Finance Committee Chairperson Gart Evans and seconded by Commissioner David Allen to "approve the Finance Agenda as presented, which also includes the Capital Project Budget Ordinance Amendment." The motion passed unanimously. Bill Larrison abstained from participating and voting.*

- **Human Resources Committee Report** – *On behalf of the Human Resources Committee, a motion was made by Human Resources Committee Chairperson Mazie Fleetwood and seconded by Commissioner Kirk Smith to "go into Closed Session to discuss confidential personnel information. This motion is made in*

accordance with N.C. General Statute § 143-318.11 (a)(6) covering Public Open Meetings Laws." The motion passed unanimously. The Closed Session began at 7:40 p.m.

Sandhills Center staff in attendance was Clerk to the Board/Executive Assistant, Sherry Bynum.

At the conclusion of the closed session, a motion was made by Mazie Fleetwood and seconded by Walter Ferguson to "reconvene open session." The motion passed unanimously. Open session reconvened at 8:05 p.m.

Mrs. Fleetwood commented to Mrs. Whitt that the results of her evaluation for this cycle were similar to others in the past and showed that Mrs. Whitt exceeded all performance factor expectations. Walter Ferguson stated that based on his experience since joining the Board, he has heard a lot of comments regarding other LME/MCOs and the comments that he hears about Sandhills Center/Mrs. Whitt have always been positive.

A motion was made by Walter Ferguson and seconded by Commissioner Kirk Smith "to increase Mrs. Whitt's salary to the State average, (\$268,677), effective July 1, 2019." The motion passed unanimously.

Mrs. Whitt expressed her sentiments to Sandhills Center and took the opportunity to thank the Board for its support.

A motion was made by Mazie Fleetwood and seconded by Walter Ferguson to "review the CEOs salary in September and compare to other LME/MCO Area Director/CEO salaries; the purpose of which it to ensure it is current and competitive with LME/MCO Area Director/CEO peer group compensation." The motion passed unanimously.

- **Corporate Compliance & Internal Audit Committee** – Corporate Compliance & Internal Audit Committee Chairperson Matthew Rothbeind gave the report.
- **Client Rights Committee Report** – Did not meet.

#### Old Business

None

#### Comments

Commissioner Kirk Smith discussed the Veterans Court grant. More information will be provided at the May meeting.


Commissioner Harry Southerland joined the Finance Committee. Commissioner Dottie Robinson joined the Corporate Compliance and Internal Audit Committee.

#### Board Materials

- Community Agencies Breakfast Meetings Agenda
- i2i Spring Policy Forum 2019: Pathways 2 Progress
- DMA Monthly Financial Report – February 2019
- Personnel Report
- Newspaper Articles

#### Adjournment

A motion was made by Shirley Hart and seconded by Commissioner Harry Southerland to "adjourn the meeting." The motion passed unanimously. The meeting adjourned at 8:15p.m.

  
Thad Ussery  
Chairperson, Board of Directors

5-14-19  
Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at [sherryb@sandhillscenter.org](mailto:sherryb@sandhillscenter.org) or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Executive Assistant to CEO