



SANDHILLS CENTER

Board of Directors Meeting Minutes March 13, 2018

Members Present:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Ross Streater | <input type="checkbox"/> Priscilla Little |
| <input type="checkbox"/> Kay Cashion, Vice-Chairperson | <input checked="" type="checkbox"/> Gart Evans |
| <input checked="" type="checkbox"/> Dixie Branch | |
| <input type="checkbox"/> Joe Miller | <input type="checkbox"/> Tonya Gray |
| <input checked="" type="checkbox"/> Harry Southerland | <input checked="" type="checkbox"/> Shirley Hart |
| <input checked="" type="checkbox"/> Kevin Dodson | <input checked="" type="checkbox"/> Walter Ferguson |
| <input checked="" type="checkbox"/> Anthony Copeland | <input checked="" type="checkbox"/> Carol Whitaker |
| <input checked="" type="checkbox"/> Otis Ritter | <input checked="" type="checkbox"/> Matthew Rothbeind |
| <input checked="" type="checkbox"/> David Allen | <input checked="" type="checkbox"/> Mazie Fleetwood |
| <input checked="" type="checkbox"/> Leann Henkel | |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input checked="" type="checkbox"/> Jan Herring | <input type="checkbox"/> Bill Larrison |

Staff Present:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input checked="" type="checkbox"/> Anthony Ward | <input checked="" type="checkbox"/> Evelyn Savage |
| <input checked="" type="checkbox"/> Susan Campbell | <input checked="" type="checkbox"/> Leonard Covington |
| <input checked="" type="checkbox"/> Hannah Brown | |

Guest: Lisa Jackson, DMH, LME Technical Assistance Liaison

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, March 13, 2018, at the Administrative Office at 1120 Seven Lakes Drive, West End, NC. Commissioner Thad Ussery, Chairperson, called the meeting to order at 7:05 p.m. Commissioner David Allen gave the invocation.

Conflict of Interest

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. No conflicts were stated.

Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

Approval of Agenda

A motion was made by Gart Evans and seconded by Commissioner David Allen to "approve the agenda as presented." The motion passed unanimously.

Absent Board Members Justifications

Commissioner Kay Cashion – Meeting (National Association of Counties Legislative Conference in DC) – excused. *A motion was made by Commissioner David Allen and seconded by Gart Evans to "excuse the absence". The motion passed unanimously.*

Commissioner Joe Miller – Citizens Academy Class – excused. *A motion was made by Walter Ferguson and seconded by Commissioner Harry Southerland to "excuse the absence". The motion passed unanimously.*

Bill Larrison – Sickness in family – excused. *A motion was made by Michele Weatherly and seconded by Commissioner David Allen to "excuse the absence". The motion passed unanimously.*

Priscilla Little – Accident – excused. *A motion was made by Michele Weatherly and seconded by Commissioner Anthony Copeland to “excuse the absence”. The motion passed unanimously.*

Chairperson Ussery read an email received today from Tonya Gray resigning from the Board.

Public Comments

George Reynolds reminded Board members of the upcoming NAMI meeting, April 2nd featuring Senator Tom McInnis. Senator McInnis will be speaking on the current state of Mental Health in Moore County and North Carolina and what the results of future reform efforts may look like.

Consent Agenda

A motion was made by Commissioner Anthony Copeland and seconded by Carol Whitaker to “approve the consent agenda”. The motion passed unanimously. The following were approved:

- February 13, 2018 Board of Directors Meeting Minutes
- Policy Revisions

New Business

- **Chief Executive Officer’s Report – Victoria Whitt, Chief Executive Officer**
Mrs. Whitt provided an update on the following:

- **FY 18 – 19 County General Budget Request**

Mrs. Whitt reviewed the FY 18 – 19 County General Budget request. She stated that this is the 14th year that Sandhills Center is not asking for any additional funding. Mrs. Whitt explained that the funding stays within the counties and is directed in support of local County Behavioral Health Urgent Care Centers and other county designated services/programs.

Mrs. Whitt noted that due to the saving that Sandhills has realized, there is a continued commitment to reinvest those savings in the community. Staff continues to meet with County Managers and others to review the use of current county allocations and to identify behavioral health service areas that may be underserved and identify how available funding could be used to impact those areas.

Mrs. Whitt called attention to the County Contribution list noting the change to Moore County. Moore County flows funds through Sandhills Center for six non-profit organizations and a few years ago, Moore County representatives made the decision to phase out the funding. The plan is to reduce the funding 20% for FY 18 – 19, phasing them out completely next year.

Mrs. Whitt stated that presentations to the County Commissioners will be scheduled over the next few months.

After a brief discussion, a motion was made by Mazie Fleetwood and seconded by Michele Weatherly to “approve the FY 18 – 19 County General budget request recommendations”. The motion passed unanimously.

- **Asheboro Facility Based Crisis (FBC) Services – Update**

The project is now in the renovation phase with a projected completion date of September 18, 2018. Monthly construction meetings with HM Kern, Stogner Architecture and Sandhills Center continue. Mrs. Whitt noted that HM Kern’s is doing a good job coordinating with Daymark during the renovation of the middle floor. She also noted that the sprinkler system may become an issue and slow the project down.

- **Updates**

Mrs. Whitt discussed the Cardinal Innovations update that was presented to the Joint Legislative Oversight Committee today.

- **Clinical Services & Operations Report – Anthony Ward, Chief Operating Officer/Deputy Director**
Mr. Ward reviewed the following:

- Medicaid Waiver Operations Report – February 2018. Mr. Ward noted that because of the inclement weather in January, the Abandonment Rate was slightly above the benchmark. All other benchmarks continue to be met.
- Medicaid Waiver Financial Operations Report – February 2018, noting the financial measures that Sandhills is required to meet.
- **Conditions for Board Membership – Evelyn Savage, Chief Legal Officer/Corporate Compliance Officer**
Mrs. Whitt noted that the revised By-Laws show the recent proposed changes as discussed at the February Board meeting.

Ms. Savage presented and reviewed the revised By-Laws for Board review and approval. She also reviewed a proposed policy regarding attendance. The policy states the purpose, defines justifiable excused absences, addresses that the attendance charts will be present quarterly, notes the process once two consecutive unexcused absences are accumulated, and the process of removal.

After discussion, a motion was made by Commissioner David Allen and seconded by Mazie Fleetwood to “approve the revised By-Laws and proposed policy”. The motion passed unanimously.

Committee Reports

- **Finance Committee Report** – Finance Committee Chairperson Gart Evans reported the Finance Committee met prior to tonight's Board of Directors meeting and reviewed the Finance Report in detail. Chairperson Evans presented and reviewed the Finance Agenda with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through January 31, 2018.

Also noted in the Finance Report:

- Audit contract for Dixon Hughes Goodman LLP for FY 17 – 18, for \$47,500, plus \$3,500 for each major program in excess of four, a 2.5% increase.

On behalf of the Finance Committee, a motion was made by Chairperson Gart Evans and seconded by Commissioner David Allen to “approve the Finance Agenda as presented”. The motion passed unanimously.

- **Human Resources Committee Report** – Human Resources Committee Chairperson Mazie Fleetwood discussed the following:
 - Substantial Equivalency Monitoring Form – Chairperson Fleetwood reviewed the Substantial Equivalency status that was extended to Sandhills Center Human Resources by the Office of State Human Resources (OSHR) in December of 2015. OSHR is requesting information to ensure compliance. The requested monitoring form requires signatures of the CEO, Board Chair, and the Human Resources Director. The signatures indicate that Board leadership and management have reviewed and certified that policies and procedures remain in compliance with code requirements for substantial equivalency, and that the Board of Directors is aware of and supports the petition to remain substantially equivalent. Chairperson Fleetwood stated that the monitoring form has been completed, other requested supporting documents have been compiled, and once required signatures are obtained, the material will be returned to the Office of State Human Resources for presentation to the State Human Resources Commission. *On behalf of the Human Resources Committee, a recommendation was made by Chairperson Fleetwood, and seconded by Commissioner Harry Southerland, that “Sandhills Center remain substantially equivalent, and that the required signatures indicate the information has been reviewed and agreed with.” The recommendation passed unanimously.*
 - Chairperson Fleetwood encouraged Board members to submit their CEO evaluations, if not already submitted. The results will be tallied and presented in April.
 - With the recent resignation of Tonya Gray, the Human Resources Committee is looking for new member.
- **Client Rights Committee Report** – Did not meet.

- **Corporate Compliance & Internal Audit Committee Report** – Did not meet. Chairperson Matthew Rothbeind stated that the Committee will meet in April.

Old Business

None

Comments

Chairperson Ussery reminded the Board members that the group picture will be taken at the April Board meeting.

Commissioner Anthony Copeland stated that with all the violence, to make sure that people are aware that we are here to assist.

Board Materials

- ▶ Community Agencies Breakfast Meetings Agenda
- ▶ DMA Monthly Financial Report – January 2018
- ▶ Personnel Report
- ▶ Newspaper Articles

Adjournment

A motion was made by Commissioner Otis Ritter and seconded by Michele Weatherly to “adjourn the meeting”. The motion passed unanimously. The meeting adjourned at 7:49 p.m.



Commissioner Thad Ussery
Chairperson, Board of Directors

4-10-18

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Executive Assistant