



SANDHILLS CENTER

Board of Directors Meeting Minutes November 10, 2022

Members Present:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Robert Mims | <input checked="" type="checkbox"/> Priscilla Little, Secretary |
| <input checked="" type="checkbox"/> Karen Watford | <input checked="" type="checkbox"/> Billy Louya |
| <input checked="" type="checkbox"/> Trish Baker | <input type="checkbox"/> Dr. Walter Salinger |
| <input checked="" type="checkbox"/> Alan Perdue | |
| <input checked="" type="checkbox"/> Dr. Alvin Keyes | <input checked="" type="checkbox"/> Jackie McLean |
| <input type="checkbox"/> Matt Nicol | <input checked="" type="checkbox"/> Walter Ferguson |
| <input checked="" type="checkbox"/> Harry Southerland, Chairperson | |
| <input checked="" type="checkbox"/> Kirk Smith | <input checked="" type="checkbox"/> Ann Shaw |
| <input checked="" type="checkbox"/> Mary Hassell | <input checked="" type="checkbox"/> Dr. Tommy Jarrell |
| <input type="checkbox"/> Matthew Rothbeind | <input checked="" type="checkbox"/> Keith Duncan |
| <input checked="" type="checkbox"/> David Allen | |
| <input checked="" type="checkbox"/> Mike Ayers | |
| <input checked="" type="checkbox"/> Dr. Rick Watkins | |
| <input checked="" type="checkbox"/> Mark Richardson | |
| <input type="checkbox"/> Jan Herring | |

Staff Present:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input checked="" type="checkbox"/> Anthony Ward | <input checked="" type="checkbox"/> Evelyn Quick |
| <input checked="" type="checkbox"/> Bonita Porter | <input checked="" type="checkbox"/> Leonard Covington |
| <input checked="" type="checkbox"/> Patrick Sloan | <input checked="" type="checkbox"/> Richard Owen |
| <input checked="" type="checkbox"/> David Wallis | |

Guest: Lisa Jackson, DMH, LME/MCO System Performance Liaison
Nick Kovach, Cherry Bekaert

The Sandhills Center Board of Directors convened for a regular meeting on Thursday, November 10, 2022. The meeting was held at the Randolph County Government Center, 725 McDowell Road, Asheboro, NC and remotely via WebEx.

Call to Order and Invocation

Chairperson Commissioner Harry Southerland called the meeting to order at 7:00 p.m. Dr. Tommy Jarrell gave the invocation.

Certification of Quorum

Priscilla Little, Secretary, certified a quorum.

Conflict of Interest

Chairperson Southerland read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. None noted.

Approval of Agenda

A motion was made by Commissioner David Allen and seconded by Priscilla Little to "approve the Agenda". The motion was approved unanimously.

Absent Board Members Justifications

Due to previously scheduled commitments, the following Board members were unable to attend the rescheduled Board meeting:

- Dr. Walter Salinger
- Commissioner Matt Nicol
- Matthew Rothbeind

- Jan Herring – sick

A motion was made by Mike Ayers and seconded by Commissioner Robert Mims to “excuse the absences”. The motion was approved unanimously.

Approval of Consent Agenda

A motion was made by Mike Ayers and seconded by Commissioner Kirk Smith to “approve the Consent Agenda”. The motion was approved unanimously. The following was approved:

- 📄 October 11, 2022 Board of Directors Meeting Minutes
- 📄 Policy Revisions

Public Comments

None

Auditor’s Report: FY 21 – 22 Annual Audit

Nick Kovach, of Cherry Bekaert, reviewed the FY 21 – 22 Annual Audit. He expressed his appreciation to the staff on their cooperation, and noted that the audit went well. A review of the audit, Mr. Kovach reported that there were no significant deficiencies or material weaknesses identified; no significant difficulties in dealing with the management in performing and completing the audit; no disagreements with management; no fraud, illegal acts, or violations of laws and regulations noted; no inappropriate accounting policies or practices; a clean audit according to the governmental auditing standards.

On behalf of the Finance Committee, a motion was made by Finance Committee Chairperson David Allen and seconded by Priscilla Little to “adopt the FY 21 – 22 Annual Audit as presented”. The motion passed unanimously.

New Business

➤ **Chief Executive Officer’s Report – Victoria Whitt, Chief Executive Officer**

Mrs. Whitt welcomed everyone. She reported that the by-laws allow the Board the authority to conduct official meetings by electronic means where it is not feasible for a majority of the Board to attend in person. After determining that a majority of the Board members would not be able to attend in person tonight’s rescheduled meeting (due to the general election), the virtual option was offered.

Mrs. Whitt provided the following:

A. FY 22 – 23 Operating Budget Amendments

Mrs. Whitt reviewed in detail to the Board of Directors, for their review and approval, a set of budget amendments to the FY 22 – 23 Operating Budget. She noted the majority of the decrease of the budget is related to the Tailored Plan delay.

On behalf of the Finance Committee, a motion was made by Finance Committee Chairperson David Allen and seconded by Priscilla Little to “approve the FY 22 – 23 Operating Budget Amendments as presented”. The motion passed unanimously.

B. Construction/Building Projects Updates

Mrs. Whitt gave an update on several construction/building projects:

📄 **Future Seven Lakes/West End Corporate Office Building – 1100 Seven Lakes Drive, West End, NC** – Mrs. Whitt gave an update on the Corporate Office Building in West End, noting the progress that has occurred. Central Builders, the General Contractor, projects a substantial completion date of approximately four (4) months out due to supply shortages and delays, from their nine (9) month projected completion date. Mrs. Whitt stated the project certificate of occupancy date is now March 2, 2023. The Storefront system, one current issue affecting the schedule, has been ordered, with a 6-to-8 week lead-time. Monthly construction meetings continue.

📄 **Asheboro Office Building** – Mrs. Whitt gave an update on the Office Building in Asheboro, noting the progress that has occurred. Lomax Construction, Inc., the General Contractor, projects a substantial completion date within two (2) weeks of their contract end date of March 1, 2023. Monthly construction meetings continue.

C. Sandhills Center Response to COVID-19 Pandemic

- **Employee COVID-19 Testing** – Mrs. Whitt shared the current statistics of employees COVID-19 testing since the October Board meeting.

D. Behavioral Health/Intellectual Developmental Disabilities Tailored Plan Update

Mrs. Whitt took the opportunity to provide an update on Tailored Plan, stating that contracting with the physical health providers is trending upward. The implementation of the Tailored Plan has been delayed until April 1, 2023.

E. Sandhills Center Board of Directors Standing Committees

Mrs. Whitt reviewed the following:

- The Board Chair will appoint members of each standing committee at the January meeting of the Board of Directors. Human Resources Committee; Finance Committee; Corporate Compliance and Internal Audit Committee; and the Client Rights Committee.
- The Board Chair will look to volunteers for each committee first, if there are not enough volunteers, the Board Chair will appoint members.
- Prior to the January Board Meeting Committee appointments, the Committee Chairperson should poll the Committee members regarding their interest in remaining on the committee.
- Additionally, prior to the January Board Meeting, if there are committee vacancies, the Committee Chairperson should solicit interest from other Board members regarding serving on that committee.
- The members of the committee appoint their own Chairperson at the first official meeting of the calendar year.
- The term of each Chairperson is for one (1) year or until their successors are appointed.
- No Board member may serve as a chairperson of the same committee for more than two (2) consecutive terms.

➤ **Clinical Services & Operations Report – Anthony Ward, Deputy Director/Chief Operating Officer**

Mr. Ward took the opportunity to review the following:

- **Medicaid Waiver Operations Report** – October 2022, includes the months of August and September 2022, noting that all benchmarks continue to be met. Mr. Ward reported that the issue with the high Blockage Rate, as reported at the October meeting, has been resolved.
- **Medicaid Waiver Financial Operations Report** – October 2022, noting the financial measures that Sandhills is required to meet.
- **October 2022 Quarterly Report** – the report covers the announcement of the extension of the enhanced reimbursement rates for specific services; the involvement in community collaborative and initiatives that aim to lessen the impact of the opioid abuse crisis; and George Reynolds being awarded the Crisis Intervention Team Advocate of the Year.

➤ **Board of Directors Nominating Committee**

Chairperson Southerland reported that five (5) Board members have volunteered to serve on the Nominating Committee: Priscilla Little, Commissioner David Allen, Walter Ferguson, Commissioner Karen Watford, and Commissioner Mark Richardson.

Chairperson Southerland asked if any of the named Board members would like to serve as Chairperson of the Nominating Committee. Priscilla Little volunteered.

A motion was made by Keith Duncan and Commissioner Kirk Smith to "approve the named Board members to serve on the Nominating Committee: Priscilla Little, Commissioner David Allen, Walter Ferguson, Commissioner Karen Watford, Commissioner Mark Richardson, and to approve Priscilla Little as Chairperson of the Nominating Committee". The motion passed unanimously.

Mrs. Whitt commented that Sherry will get in touch with Ms. Little to arrange a convenient date and a time for the Committee to convene. The Nominating Committee will bring a slate of officers to the January meeting.

➤ **December Board Meeting**

A motion was made by Commissioner Kirk Smith and seconded by Priscilla Little to "cancel the official Board of Directors meeting scheduled for December 13th, and to hold an informal social gathering". The motion passed unanimously.

Committee Reports

🦋 **Appointments** – Chairperson Southerland appointed Trish Baker to the Corporate Compliance Committee.

🦋 **Finance Committee Report** – Finance Committee Chairperson, Commissioner David Allen reported the Finance Committee met prior to tonight's Board of Directors Meeting and reviewed the FY 21 – 22 Annual Audit, the construction project updates, the September 30, 2022 Consolidated Balance Sheet and Income Statement, and the Quarterly Fiscal Monitoring Report.

On behalf of the Finance Committee, a motion was made by Committee Chairperson David Allen and seconded by Commissioner Kirk Smith to "approve the Finance Report as presented". The motion passed unanimously.

🦋 **Human Resources Committee Report** – Human Resources Committee Chairperson, Dr. Tommy Jarrell reported that the Human Resources Committee met prior to the tonight's Board of Directors Meeting. Chairperson Jarrell reviewed and discussed in detail the **Stop Loss Vendor Coverage 2023**, and based on the analysis information provided by Willis/Towers/Watson Benefits Advisor Group, of the four (4) carriers that submitted quotes, he made the following recommendations:

1. Upon review and analysis of RFP results from responding stop-loss vendors, **it is recommended that, effective January 1, 2023, SYMETRA (current vendor) be retained as the Stop-Loss Insurance carrier for high cost claims that Sandhills Center may experience during the 2023 Plan Year.**
2. A 19% increase in premium/laser liability is projected for 2023 high cost claims. To breakeven from a premium savings perspective, **it is recommended that the Individual Stop Loss deductible be increased from the current \$110,000-level to a level of \$120,000 per high cost claim.**

On behalf of the Human Resources Committee, a recommendation was made by Committee Chairperson Dr. Tommy Jarrell and seconded by Commissioner Kirk Smith to "approve the recommendations for the Stop Loss Vendor Coverage for 2023, effective January 1, 2023, as recommended". The motion carried.

🦋 **Compliance/Regulatory Committee** – Did not meet.

🦋 **Client Rights Committee Report** – Report in the packet.

Old Business

None

Comments

Commissioner Kirk Smith reported that October 15th, a house was given to Veterans Harbor, who plans to renovate the home. A veteran will be allow to live in the house, once renovated.

Secretary Priscilla Little asked if there was an update on the Richmond Child Facility Based Crisis (FBC). Mrs. Whitt stated that a meeting occurred with Lomax Construction, Inc. regarding the fence around the courtyard, the replacing of the windows in the courtyard, and other identified issues. They were asked to provide a cost estimate for the project that would also include the addition of a new secured courtyard. Mrs. Whitt will bring the information to the Board once received.

Commissioner Mark Richardson reported on the recent Crisis Intervention Training held in Rockingham County. He expressed his appreciation for the training.

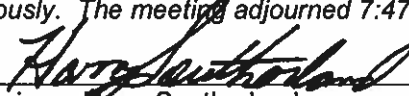
Keith Duncan stated that he had the opportunity to tour the crisis center in Guilford County and noted the good comments made about Sandhills.

Board Materials

- i2i Center of Integrative Health Annual Conference, Pinehurst, December 7 – 9, 2022
- Community Agencies Breakfast Meetings Agenda
- Quality Management Committee Executive Summary (July – September 2022)
- DMA Monthly Financial Report – September 2022
- Human Resources Report
- Newspaper Articles

Adjournment

A motion was made by Mike Ayers and seconded by Priscilla Little to “Adjourn the meeting”. The motion passed unanimously. The meeting adjourned 7:47 p.m.



Commissioner Harry Southerland
Chairperson, Board of Directors

1-10-2023

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.
Submitted by: Sherry Bynum, Clerk to the Board of Directors/Executive Assistant to CEO