



# SANDHILLS CENTER

## Board of Directors Meeting Minutes April 10, 2018

### **Members Present:**

- |   |  |
|---|--|
| <input type="checkbox"/> Ross Streater                            | <input checked="" type="checkbox"/> Priscilla Little             |
| <input checked="" type="checkbox"/> Kay Cashion, Vice-Chairperson | <input checked="" type="checkbox"/> Gart Evans                   |
| <input checked="" type="checkbox"/> Dixie Branch                  |  |
| <input checked="" type="checkbox"/> Joe Miller                    |  |
| <input type="checkbox"/> Harry Southerland                        | <input checked="" type="checkbox"/> Shirley Hart                 |
| <input type="checkbox"/> Kevin Dodson                             | <input type="checkbox"/> Walter Ferguson                         |
| <input checked="" type="checkbox"/> Anthony Copeland              | <input checked="" type="checkbox"/> Carol Whitaker               |
| <input checked="" type="checkbox"/> Otis Ritter                   | <input checked="" type="checkbox"/> Matthew Rothbeind            |
| <input checked="" type="checkbox"/> David Allen                   | <input checked="" type="checkbox"/> Mazie Fleetwood              |
| <input checked="" type="checkbox"/> Leann Henkel                  |  |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson      | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input checked="" type="checkbox"/> Jan Herring                   | <input checked="" type="checkbox"/> Bill Larrison                |

### **Staff Present:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum      |
| <input checked="" type="checkbox"/> Anthony Ward   | <input checked="" type="checkbox"/> Evelyn Savage     |
| <input checked="" type="checkbox"/> Susan Campbell | <input checked="" type="checkbox"/> Leonard Covington |
| <input checked="" type="checkbox"/> Hannah Brown   |   |

**Guest:** Lisa Jackson, DMH, LME Technical Assistance Liaison

### **Call to Order and Invocation**

The Sandhills Center Board of Directors met on Tuesday, April 10, 2018, at the Administrative Office at 1120 Seven Lakes Drive, West End, NC. Commissioner Thad Ussery, Chairperson, called the meeting to order at 7:00 p.m. and gave the invocation.

### **Conflict of Interest**

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. No conflicts were stated.

### **Certification of Quorum**

Michele Weatherly, Secretary, certified a quorum.

### **Approval of Agenda**

*A motion was made by Commissioner David Allen and seconded by Commissioner Kay Cashion to "approve the agenda as presented". The motion passed unanimously.*

### **Absent Board Members Justifications**

Commissioner Ross Streater – Sick – excused. *A motion was made by Commissioner Anthony Copeland and seconded by Commissioner Kay Cashion to "excuse the absence". The motion passed unanimously.*

Commissioner Harry Southerland – County Commission Candidate Forum – excused. *A motion was made by Commissioner David Allen and seconded by Carol Whitaker to "excuse the absence". The motion passed unanimously.*

Commissioner Kevin Dodson – Not in attendance – unexcused.

Walter Ferguson – Not in attendance – unexcused.

## Public Comments

George Reynolds gave an update on the April 2<sup>nd</sup> NAMI meeting, that featured Senator Tom McInnis.

## Consent Agenda

*A motion was made by Michele Weatherly and seconded by Priscilla Little to "approve the consent agenda". The motion passed unanimously. The following were approved:*

- 📌 March 13, 2018 Board of Directors Meeting Minutes

## New Business

- **Chief Executive Officer's Report – Victoria Whitt, Chief Executive Officer**

Mrs. Whitt provided an update on the following:

- A. FY 17 – 18 Budget Amendment**

Mrs. Whitt presented, for review and approval, a set of budget amendments to the FY 17 – 18 Operating Budget. *A motion was made by Gart Evans and seconded by Matthew Rothbeind to "approve the FY 17 – 18 Budget Amendments as presented". The motion passed unanimously.*

- B. Proposed Child Facility Based Crisis (FBC) Services – Richmond County**

For Board consideration and approval, Mrs. Whitt reviewed with the Board of Directors a proposed Child Facility Based Crisis (FBC) facility to be located in Richmond County.

- 📌 4.2 vacant acres located within the Rockingham City limits, at the intersection of US #1 and Aberdeen Road;
- 📌 Purchase price of \$225,000, negotiated down from \$259,000;
- 📌 Zoning is B-3 (Highway Business) and is appropriate for the proposed use;
- 📌 City water is available at both streets; city sewer is available at the Aberdeen Road location;
- 📌 Property is within the watershed and requirements are that the building, parking, and other hard surfaces would have to fit within the required maximum 70% allowed area;
- 📌 Estimated construction cost for a 25,000 square foot facility is \$5 million; and
- 📌 Approve posting a bid for architectural services.

Mrs. Whitt explained that the plans would be to replicate the FBC facility in Asheboro, move Daymark (crisis clinic Downtown Rockingham) to the new facility, the 23-hour chairs would be available for children and adults, and the FBC 16-beds would be available for children.

*After discussion, a motion was made by Commissioner Anthony Copeland and seconded by Michele Weatherly to "purchase the 4.2 acres, appropriate funds up to \$5 million for construction of the proposed 25,000 square foot facility, and approve posting the bid for architectural services". The motion passed unanimously.*

The Architectural recommendation will be presented at the May Board meeting.

- C. Asheboro Facility Based Crisis (FBC) Services – Update**

Mrs. Whitt gave an update on the FBC project in Asheboro, noting that the project is moving along well. Expectation is to have the 2<sup>nd</sup> floor renovation completed by April 22<sup>nd</sup>; however, because of an issue with the redesign of the storefront, HM Kern's is requesting an extension to move the 2<sup>nd</sup> floor project completion date to May 22<sup>nd</sup>. The Building Committee is pushing to keep the renovation on schedule.

- D. FY 18 – 19 County Commissioners Presentation Schedule**

Mrs. Whitt noted that the presentations to the County Commissioners have started. These presentations include the county funding budget request and the opportunity to update the County Commissioners on the Sandhills program initiatives.

- E. Updates**

- 📌 Columbus County LME/MCO Realignment – a recent LME-MCO communication bulletin acknowledged the realignment of Columbus County with Trillium, effective July 1, 2018. Secretary Cohen approved their request to disengage from Eastpointe.

- Cardinal Innovations – referred to the Cardinal Innovations newspaper articles included in the Board packet.
- **Clinical Services & Operations Report – Anthony Ward, Chief Operating Officer/Deputy Director**  
Mr. Ward reviewed the following:
  - Medicaid Waiver Operations Report – March 2018, noting that all benchmarks continue to be met.
  - Medicaid Waiver Financial Operations Report – March 2018, noting the financial measures that Sandhills is required to meet.
  - 2017 NC DHHS Provider Satisfaction Survey – Mr. Ward noted that the results of the 2017 Provider Satisfaction Survey have been received and he reviewed a summary of the results. He commented that Sandhills Center scored extremely well, scoring the highest LME/MCO on 13 of 23 questions, had 13 results that were statistically higher than the overall results and had no result that was statistically lower than the 2016 overall results. Sandhills Center had a score of 91.8% for overall satisfaction. 😊

### Committee Reports

- **Finance Committee Report** – Finance Committee Chairperson Gart Evans reported the Finance Committee met prior to tonight's Board of Directors meeting and reviewed the Finance Report in detail. Chairperson Evans presented and reviewed the Finance Agenda with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through February 28, 2018.

Also noted in the Finance Report:

- Capital Project Ordinance amendment for the Asheboro building in the amount of \$1,500,000, bringing the total project budget to \$5,149,000.

*On behalf of the Finance Committee, a motion was made by Chairperson Gart Evans and seconded by Commissioner David Allen to "approve the Finance Agenda as presented". The motion passed unanimously.*

- **Human Resources Committee Report** – *On behalf of the Human Resources Committee, a motion was made by Chairperson Mazie Fleetwood and seconded by Michele Weatherly to "go into Closed Session to discuss confidential personnel information. This motion is made in accordance with N.C. General Statute § 143-318.11 (a)(6) covering Public Open Meetings Laws". The motion passed unanimously. The Closed Session began at 7:57 p.m.*

Sandhills Center staff in attendance included Clerk to the Board/Executive Assistant Sherry Bynum.

*A motion was made by Mazie Fleetwood and seconded by Michele Weatherly to "reconvene open session". The motion passed unanimously. Open session reconvened at 8:14 p.m.*

*A motion was made by Commissioner Kay Cashion and seconded by Michele Weatherly "to increase Mrs. Whitt's base salary by 4%, effective July 1, 2018". The motion passed unanimously.*

- **Client Rights Committee Report** – Did not meet.
- **Corporate Compliance & Internal Audit Committee Report** – Chairperson Matthew Rothbeind noted that the Committee did meet Thursday, April 5<sup>th</sup>.

### Old Business

None

### Comments

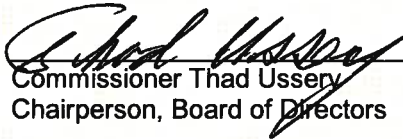
Chairperson Ussery commented that any Board members wishing to participate in the group picture to meet at the building on Grant Street.

### Board Materials

- Standing Committees Membership
- Community Agencies Breakfast Meetings Agenda
- DMA Monthly Financial Report – February 2018
- Personnel Report
- Newspaper Articles

**Adjournment**

*A motion was made by Gart Evans and seconded by Commissioner David Allen to “adjourn the meeting”. The motion passed unanimously. The meeting adjourned at 8:16 p.m.*

  
\_\_\_\_\_  
Commissioner Thad Ussey  
Chairperson, Board of Directors

5-8-18  
\_\_\_\_\_  
Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at [sherryb@sandhillscenter.org](mailto:sherryb@sandhillscenter.org) or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Executive Assistant