



SANDHILLS CENTER

Board of Directors Meeting Minutes September 12, 2017

Members Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Ross Streater | <input checked="" type="checkbox"/> Priscilla Little |
| <input checked="" type="checkbox"/> Kay Cashion, Vice-Chairperson | <input type="checkbox"/> Gart Evans |
| <input checked="" type="checkbox"/> Dixie Branch | <input checked="" type="checkbox"/> Costella Donnell |
| <input checked="" type="checkbox"/> Joe Miller | <input type="checkbox"/> Tonya Gray |
| <input checked="" type="checkbox"/> Harry Southerland | <input checked="" type="checkbox"/> Shirley Hart |
| <input checked="" type="checkbox"/> Kevin Dodson | <input type="checkbox"/> Walter Ferguson |
| <input checked="" type="checkbox"/> Anthony Copeland | <input checked="" type="checkbox"/> Carol Whitaker |
| <input checked="" type="checkbox"/> Otis Ritter | <input checked="" type="checkbox"/> Matthew Rothbeind |
| <input checked="" type="checkbox"/> David Allen | <input checked="" type="checkbox"/> Mazie Fleetwood |
| <input type="checkbox"/> Leann Henkel | |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input checked="" type="checkbox"/> Jan Herring | <input checked="" type="checkbox"/> Bill Larrison |

Staff Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input type="checkbox"/> Dr. Anthony Carraway | <input checked="" type="checkbox"/> Anthony Ward |
| <input checked="" type="checkbox"/> Evelyn Savage | <input checked="" type="checkbox"/> Susan Campbell |
| <input checked="" type="checkbox"/> Leonard Covington | <input checked="" type="checkbox"/> Hannah Brown |
| <input checked="" type="checkbox"/> Glenn Ruggles | |

Guest: Dennis Williams, DMH, LME Technical Assistance Liaison
Caroline Xiong, Moore County Finance Director
Tommy Scott, Sandhills Center Consultant

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, September 12, 2017, at the Administrative Office at 185 Grant Street, West End, NC. Commissioner Thad Ussery, Chairperson, called the meeting to order at 7:00 p.m. Chairperson Ussery gave his appreciation to all involved in their part with the new building and welcomed Commissioner Copeland back. Chairperson Ussery gave the invocation.

Conflict of Interest

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. No conflicts were stated.

Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

Approval of Agenda

A motion was made by Commissioner Anthony Copeland and seconded by Commissioner David Allen to "approve the agenda as presented." The motion passed unanimously.

Absent Board Members Justifications

Tonya Gray – Conflict – excused. A motion was made by Commissioner Kay Cashion and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.

Leann Henkel – Vacation – excused. A motion was made by Commissioner Kay Cashion and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.

Gart Evans – Working – excused. A motion was made by Commissioner Kay Cashion and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.

Walter Ferguson – Out of state – excused. A motion was made by Commissioner Kay Cashion and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.

Public Comments

None

Consent Agenda

A motion was made by Michele Weatherly and second by Mazie Fleetwood to "approve the consent agenda". The motion passed unanimously. The following was approved:

- August 8, 2017 Board of Directors Meeting Minutes
- Policy Revisions

New Business

- **Chief Executive Officer's Report – Victoria Whitt, Chief Executive Officer**

Mrs. Whitt welcomed everyone and provided the following:

- A. New Office Building Update**

Mrs. Whitt discussed the punch walk through to be held Wednesday, where any issues will be identified. Plans are to start moving staff over the weekend. Mrs. Whitt encouraged any Board member to tour the building if they have not had the opportunity.

- B. Facility Based Crisis (FBC) Services Update**

Mrs. Whitt provided an update on the progress of the renovation plans of the Facility Based Crisis facility.

- Architectural design drawings have been completed.
- Advertisement for bid proposals has been posted.
- Pre-bid conference is scheduled for September 19th.
- Bids will be opened and will be reviewed by the Building Committee on October 3rd.
- A recommendation for bid selection will be made at the October 10th Board meeting.
- Expectations are to be in the facility this fiscal year.

- C. Updates**

NC General Assembly – Mrs. Whitt gave an update on the activities of the General Assembly.

NC DHHS – The public comment period on the Secretary's Medicaid Managed Care Proposal ended September 8th. Mrs. Whitt reviewed the proposed timeline.

- **Clinical Services & Operations Report – Anthony Ward, Chief Operating Officer/Deputy Director**

Mr. Ward reviewed the following:

- Medicaid Waiver Operations Report – August 2017, noting that all benchmarks continue to be met.
- Medicaid Waiver Financial Operations Report – August 2017, noting the financial measures that Sandhills is required to meet.

- **By-Laws – Evelyn Savage, Chief Legal Officer/Corporate Compliance Officer**

For review and approval, Ms. Savage presented the revised Sandhills Center By-Laws, noting the draft By-Laws reflect changes to dissolve the Program Planning & Operations (PPO) Committee and add the Corporate Compliance & Internal Audit Committee. Ms. Savage also made minor updates throughout the document.

A motion was made by Commissioner Harry Southerland and seconded by Commissioner Kay Cashion to "approve the changes and accept the By-Laws as presented". The motion passed unanimously.

Committee Reports

Finance Committee Report – Mrs. Whitt presented and reviewed the Finance Report with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through July 31, 2017. Mrs. Whitt noted the funding allocated to implement the CURES/STR project and funding allocated to be used for individuals meeting the ASOUD State Benefit Plan criteria.

On behalf of the Finance Committee, a motion was made by Commissioner David Allen and seconded by Michele Weatherly to "approve the Finance Committee Report as presented".

- **Personnel Committee Report** – Chairperson Mazie Fleetwood noted that the Personnel Committee did not meet tonight; however, she did provide an update on the Request of LME/MCO CEO Salaries that Human Resources Director Leonard Covington received May 30th. Mr. Covington prepared an extensive report that included the salary history for Mrs. Whitt. The report showed the reasonable progression of her salary since becoming CEO. Mr. Covington also presented the justification for her current salary using comparisons of her salary with other CEOs in the State.

On August 10th, Mr. Covington was notified that the Office of State Human Resources (OSHR) revised the salary range for CEOs to a new maximum of \$194,471. In addition, OSHR approved a 5% above the maximum as an exception, which is \$204,195. OSHR also sent a letter to Dr. Jason Vogler, Senior Director of DHHS. Dr. Vogler sent a letter to Chairperson Ussery confirming that Mrs. Whitt's salary falls within the approved salary range and reminding the Board that any future salary adjustments must comply with the provisions of G.S. 122C-121.

- **Corporate Compliance & Internal Audit Committee Report** – Did not meet.
- **Client Rights Committee Report** – Did not meet.

Old Business

None

Comments

None


Board Materials

- Community Agencies Breakfast Meetings Agenda
- NC Council Conference – December 6-8, 2017
- DMA Monthly Financial Report – July 2017
- 2016 Consumer Perception of Care Survey Results
- Personnel Report
- Newspaper Articles

Adjournment

A motion was made by Commissioner Kay Cashion and seconded by Commissioner David Allen to "adjourn the meeting". The motion passed unanimously. The meeting adjourned at 7:40 p.m.

Board members were given a tour of the new building before and after the Board meeting.



Commissioner Thad Ussery
Chairperson, Board of Directors

10-10-17

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Administrative Assistant