



SANDHILLS CENTER

Board of Directors Meeting Minutes May 9, 2017

Members Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Ross Streater | <input checked="" type="checkbox"/> Priscilla Little |
| <input checked="" type="checkbox"/> Kay Cashion, Vice-Chairperson | <input type="checkbox"/> Gart Evans |
| <input checked="" type="checkbox"/> Dixie Branch | <input checked="" type="checkbox"/> Costella Donnell |
| <input checked="" type="checkbox"/> Joe Miller | <input checked="" type="checkbox"/> Tonya Gray |
| <input checked="" type="checkbox"/> Harry Southerland | <input checked="" type="checkbox"/> Shirley Hart |
| <input type="checkbox"/> Kevin Dodson | <input checked="" type="checkbox"/> Walter Ferguson |
| <input type="checkbox"/> Anthony Copeland | <input checked="" type="checkbox"/> Carol Whitaker |
| <input checked="" type="checkbox"/> Otis Ritter | <input checked="" type="checkbox"/> Matthew Rothbeind |
| <input checked="" type="checkbox"/> David Allen | <input checked="" type="checkbox"/> Mazie Fleetwood |
| <input type="checkbox"/> Leann Henkel | |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input checked="" type="checkbox"/> Jan Herring | <input checked="" type="checkbox"/> Bill Larrison |

Staff Present:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input type="checkbox"/> Dr. Anthony Carraway | <input checked="" type="checkbox"/> Anthony Ward |
| <input checked="" type="checkbox"/> Evelyn Savage | <input type="checkbox"/> Susan Campbell |
| <input type="checkbox"/> Leonard Covington | <input type="checkbox"/> Hannah Brown |
| <input type="checkbox"/> Glenn Ruggles | |

Guest: Dennis Wicker, Governmental Relations Advisor
Dennis Williams, DMH, LME Technical Assistance Liaison

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, May 9, 2017, at the Administrative Office in West End, NC. Commissioner Thad Ussery, Chairperson, called the meeting to order at 7:00 p.m. Commissioner Harry Southerland gave the invocation.

Conflict of Interest

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. None noted.

Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

Approval of Agenda

A motion was made by Commissioner Joe Miller and seconded by Commissioner David Allen to "approve the agenda as presented." The motion passed unanimously.

Absent Board Members Justifications

Leann Henkel – Vacation – excused. *A motion was made by Commissioner Harry Southerland and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Gart Evans – Recovering from open heart surgery – excused. *A motion was made by Commissioner Harry Southerland and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Commissioner Kevin Dodson – Working night shift – excused. *A motion was made by Commissioner Harry Southerland and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Commissioner Anthony Copeland – Not in attendance – unexcused

Public Comments

None

Consent Agenda

A motion was made by Commissioner Kay Cashion and second by Michele Weatherly to "approve the consent agenda". The motion passed unanimously. The following was approved:

- ☛ April 11, 2017 Board of Directors Meeting Minutes

Closed Session

Chairperson Ussery announced that the Board would need to go into Closed Session for the purpose of discussing confidential information in accordance to N.C. General Statute § 143-318.11(a)(1).

A motion was made by Michele Weatherly and seconded by Commissioner Kay Cashion to "go into Closed Session". The motion passed unanimously.

The Closed Session began at 7:05 p.m. Sandhills Center staff in attendance included CEO Victoria Whitt, General Counsel Evelyn Savage, Deputy Director/Chief Operating Officer Anthony Ward, and Clerk to the Board/Administrative Assistant Sherry Bynum.

A motion was made by Commissioner Joe Miller and seconded by Commissioner David Allen to "come out of Closed Session". The motion passed unanimously. Closed Session ended at 7:50 p.m.

New Business

- **Chief Executive Officer's Report – Victoria Whitt, Chief Executive Officer**

Mrs. Whitt welcomed everyone and provided the following:

- A. FY 16 – 17 Budget Amendments**

Mrs. Whitt presented, for review and approval, a set of budget amendments to the FY 16 – 17 Operating Budget. A motion was made by Commissioner David Allen and seconded by Commissioner Harry Southerland to "approve the FY 16 – 17 Budget Amendments as presented". The motion passed unanimously.

- B. Facility Based Crisis (FBC) Services Update**

Mrs. Whitt gave an update on the progress of the renovation plans of the Facility Based Crisis facility, noting that the Schematic Design plans have been approved by Daymark Recovery and Sandhills Center. The Schematic Design plans were submitted to NC DHR for a cursory review. The Sandhills staff have been relocated to leased property in downtown Asheboro.

Mrs. Whitt reported that the architect has been working with the building inspector and there may be an issue related to handicap accessibility. The State and County have said that everything is up to code and no changes are needed; however, there are concerns with the parking lot not being level and feel this may cause problems. Mrs. Whitt stated that they are meeting with the architect to discuss whether modifications should be made to the parking lot and the entrances during the renovation stage. She will bring any recommendations to the June Board meeting.

For review and approval, Mrs. Whitt presented the Architectural and Engineering Construction Documents and Administration Proposal, with a base fee of \$182,000. Mrs. Whitt explained that not included in the total base fee is the furniture design and possible site accessibility renovations, which may be potential additional costs. If needed, Mrs. Whitt will bring any recommendations of additional costs to the June Board meeting.

On behalf of the Finance Committee, a recommendation was made by Commissioner David Allen and seconded by Commissioner Harry Southerland to "approve the Architectural and Engineering Construction Documents and Administration Proposal base fee of \$182,000". The motion passed unanimously.

- C. New Office Building Update**

Mrs. Whitt gave a construction update on the new office building noting the items that have been completed; the contract for the furniture and partition package has been signed and the deposit paid; and the contingency fund change orders and balance remaining.

- **Clinical Services & Operations Report – Anthony Ward, Deputy Director/Chief Operating Officer** reviewed the following:
 1. Medicaid Waiver Operations Report – March 2017, noting that all benchmarks continue to be met.
 2. Medicaid Waiver Financial Operations Report – March 2017, noting the financial measures that Sandhills is required to meet.
 3. The April 2017 Quarterly Community Report. The quarterly report covers the provider satisfaction survey result, the new Facility Based Crisis facility, and mental health first aid training.

Committee Reports

- **Finance Committee Report** – Commissioner David Allen reported the Finance Committee met prior to tonight's Board of Directors meeting and reviewed the Finance Report in detail. Commissioner Allen presented and reviewed the Finance Report with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through March 31, 2017.

On behalf of the Finance Committee, a motion was made by Commissioner David Allen and seconded by Mazie Fleetwood to "approve the Finance Committee Report as presented". The motion passed.

- **Personnel Committee Report** – Did not meet.
- **Program Planning and Operations Committee Report** – Program Planning and Operations Committee Chairperson Shirley Hart gave the report.
- **Client Rights Committee Report** – Client Rights Committee Chairperson Carol Whitaker gave the report.

Old Business

None

Comments

Chairperson Ussery read a thank you note from Commissioner Barbara McKoy.

Chairperson Ussery discussed the recent CIT training in Richmond County.

Board Materials

- Community Agencies Breakfast Meetings Agenda
- DMA Monthly Financial Report – March 2017
- NC Council Spring Policy Forum
- County Commissioners Presentation Schedule
- Personnel Report
- Newspaper Articles

Adjournment

A motion was made by Michele Weatherly and seconded by Commissioner David Allen to "adjourn the meeting". The motion passed unanimously. The meeting adjourned at 8:21 p.m.



Commissioner Thad Ussery
Chairperson, Board of Directors

6-13-17

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Administrative Assistant