



SANDHILLS CENTER

Board of Directors Meeting Minutes March 14, 2017

Members Present:

- | | |
|---|--|
| <input type="checkbox"/> Ross Streater | <input checked="" type="checkbox"/> Priscilla Little |
| <input checked="" type="checkbox"/> Kay Cashion, Vice-Chairperson | <input type="checkbox"/> Gart Evans |
| <input checked="" type="checkbox"/> Dixie Branch | <input type="checkbox"/> Costella Donnell |
| <input checked="" type="checkbox"/> Joe Miller | <input checked="" type="checkbox"/> Tonya Gray |
| <input type="checkbox"/> Harry Southerland | <input checked="" type="checkbox"/> Shirley Hart |
| <input checked="" type="checkbox"/> Kevin Dodson | <input checked="" type="checkbox"/> Walter Ferguson |
| <input checked="" type="checkbox"/> Anthony Copeland | <input checked="" type="checkbox"/> Carol Whitaker |
| <input checked="" type="checkbox"/> Otis Ritter | <input type="checkbox"/> Matthew Rothbeind |
| <input checked="" type="checkbox"/> David Allen | <input checked="" type="checkbox"/> Mazie Fleetwood |
| <input checked="" type="checkbox"/> Leann Henkel | |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input checked="" type="checkbox"/> Jan Herring | <input checked="" type="checkbox"/> Bill Larrison |

Staff Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input type="checkbox"/> Dr. Anthony Carraway | <input checked="" type="checkbox"/> Anthony Ward |
| <input checked="" type="checkbox"/> Evelyn Savage | <input checked="" type="checkbox"/> Susan Campbell |
| <input checked="" type="checkbox"/> Leonard Covington | <input checked="" type="checkbox"/> Hannah Brown |
| <input checked="" type="checkbox"/> Glenn Ruggles | <input checked="" type="checkbox"/> Robin McKenzie |

Guest: Dennis Williams, DMH, LME Technical Assistance Liaison

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, March 14, 2017, at the Administrative Office in West End, NC. Commissioner Thad Ussery, Chairperson, called the meeting to order at 7:09 p.m. Commissioner Anthony Copeland gave the invocation.

Conflict of Interest

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. It was noted that Commissioner Joe Miller would need to recuse himself from voting on the Good Hope Hospital contract in the Finance Committee Report.

Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

Approval of Agenda

Chairperson Ussery noted that the Board of Directors would need to go into Closed Session under N.C. General Statute § 143-318.11(a)(6) tonight to discuss a personnel matter and requested a change in the agenda to add the Closed Session at the end of tonight's meeting.

A motion was made by Michele Weatherly and seconded by Commissioner Kay Cashion to "amend the agenda to include the Closed Session." The motion passed unanimously.

Absent Board Members Justifications

Gart Evans – Sick – excused. *A motion was made by Commissioner Anthony Copeland and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Matthew Rothbeind – Out of town – excused. *A motion was made by Commissioner Anthony Copeland and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Commissioner Harry Southerland – Sick family member – excused. *A motion was made by Commissioner Anthony Copeland and seconded by Michele Weatherly to “excuse the absence”. The motion passed unanimously.*

Commissioner Ross Streater – Not in attendance – unexcused.

Costella Donnell – Not in attendance – unexcused.

Public Comments

None

Consent Agenda

A motion was made by Mazie Fleetwood and second by Michele Weatherly to “approve the consent agenda”. The motion passed unanimously. The following were approved:

- ☛ February 14, 2017 Board of Directors Meeting Minutes
- ☛ Policy Revisions

New Business

- **Chief Executive Officer’s Report – Victoria Whitt, Chief Executive Officer**

Mrs. Whitt welcomed everyone and took the opportunity to introduce Glenn Ruggles, Chief Business Officer. Mrs. Whitt provided the following updates:

- A. FY 17 – 18 County General Budget Request**

Mrs. Whitt presented the FY 17 – 18 County General Budget request, reviewing the summary of county allocations/in-kind contributions, and the recommendations for next year’s request. Mrs. Whitt also reviewed the Community Partner Initiatives for each county and noted staff continues to meet with County Managers to review the use of current County allocations and reinvestment funding.

Mrs. Whitt stated that no increase from the counties is being recommended, except from Randolph County. She noted that during the discussion with the Randolph County Commissioners of purchasing the building in Asheboro, an increase to the general county funding was suggested. Presentation to the County Commissioners will be scheduled over the next few months.

After a brief discussion, a motion was made by Commissioner Kay Cashion and seconded by Shirley Hart to “accept the budget request recommendations”. The motion passed unanimously.

- B. Facility Based Crisis (FBC) Services Update**

Mrs. Whitt gave an update on the progress of the renovation plans of the Facility Based Crisis facility and the relocation of Sandhills Center staff in Asheboro. Mrs. Whitt noted that the heating and cooling system has been reviewed and upgrades to the HVAC system and the installation of a generator have been recommended by the Architect and Engineers. Mrs. Whitt will bring the recommendation to the Board once more information is received.

- C. New Office Building Update**

Mrs. Whitt gave a construction update on the new office building noting the items that have been completed, the request for an irrigation system, the contingency fund change orders and balance remaining, and the furniture and partition bids that were received. All the furniture and partition bids were publicly opened, read at the time of opening, and subsequently reviewed by the Architect to make sure that all the specs were met. The bid tabulation sheet was reviewed.

Mrs. Whitt noted that the Building Committee reviewed the Architect’s recommendation and visited the Thrifty Office Furniture show room to view the furniture and partitions. A recommendation would be to award the winning bid to Thrifty Office Furniture, for \$739,903.84.

Commissioner David Allen noted that the furniture and partition package bids were discussed in the Finance Committee and they are in agreement. *On behalf of the Finance Committee, a recommendation was made by Commissioner David Allen and seconded by Commissioner Kay Cashion to "approve awarding the bid to Thrifty Office Furniture". The motion passed unanimously.*

D. LME/MCOs Comparative Data Review

Mrs. Whitt presented and reviewed a comparison of several measures of the LME/MCOs for December 31, 2016. Comparative data will be provided each month.

E. Updates

- ✦ **NC Governor's Budget FY 17 – 19** – Mrs. Whitt noted the release of Governor Cooper's budget for FY 17 – 19. Mrs. Whitt called attention to the restoration of State funding (\$152.8 million) with part of the money being designated for certain services and two bills that have been introduced into legislature.
- ✦ **NC DHHS Secretary** – Mrs. Whitt discussed the recent meeting between Secretary Cohen and the Mary Hooper, Director of NC Council. Mrs. Whitt noted that Secretary Cohen has yet to be confirmed by the General Assembly. A LME/MCO CEO meeting is scheduled at the end of March with Secretary Cohen.
- ✦ **Federal Actions** – A summary of the Affordable Care Act and what affect it will have on behavioral health if it is repealed.
- ✦ **Sandhills Center Organizational Chart** – Mrs. Whitt presented the updated Sandhills Center organizational charts.

Mrs. Whitt gave an update on a meeting that the LME/MCO CEO's had last Thursday with Representative Nelson Dollar and Senator Tommy Tucker. They had requested to meet with the CEO's who are members of the NC Council. The discussion was regarding the reintroduction of SB371. Representative Dollar started the meeting by stating that mergers are not part of this proposed legislation. The revised bill outlines more information on what Area Boards and CEOs must report up to the State, Board composition, salaries, and how much funding LME/MCOs are allowed to retain. Displeasure was expressed toward any LME/MCO that may be considering a merger with Cardinal.

- **Clinical Services & Operations Report – Anthony Ward, Deputy Director/Chief Operating Officer** reviewed the following:
 1. Medicaid Waiver Operations Report – February 2017, noting that all benchmarks continue to be met.
 2. Medicaid Waiver Financial Operations Report – February 2017, noting the financial measures that Sandhills is required to meet.

Committee Reports

- **Finance Committee Report** – Commissioner David Allen reported the Finance Committee met prior to tonight's Board of Directors meeting and reviewed the Finance Report in detail. Commissioner Allen presented and reviewed the Finance Report with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through January 31, 2017.

Also noted in the Finance Report:

- Funding allocated for ARC of NC to provide guardianship services for Hoke County wards.
- Audit contract for Dixon Hughes Goodman LLP for FY 16 – 17, for \$46,350.

On behalf of the Finance Committee, a motion was made by Commissioner David Allen and seconded by Michele Weatherly to "approve the Finance Committee Report as presented". The motion passed. Commissioner Joe Miller abstained from participating and voting.

- **Personnel Committee Report** – Chairperson Mazie Fleetwood encouraged Board members to submit their CEO evaluations, if it has not already been submitted. The results will be presented in April.
- **Program Planning and Operations Committee Report** – Chairperson Shirley Hart gave the report.
- **Client Rights Committee Report** – Did not meet.

Old Business

None

Closed Session

Chairperson Ussery announced that the Board needed to go into Closed Session for the purpose of discussing a personnel matter in accordance to N.C. General Statute § 143-318.11(a)(6).

A motion was made by Mazie Fleetwood and seconded by Michele Weatherly to “go into Closed Session”. The motion passed unanimously. The Closed Session began at 8:05 p.m.

Sandhills Center staff in attendance included Chief Executive Officer Victoria Whitt, General Counsel Evelyn Savage, Human Resources Director Leonard Covington, and Clerk to the Board/Administrative Assistant Sherry Bynum.

A motion was made by Commissioner David Allen and seconded by Leann Henkel to “come out of Closed Session”. The motion passed unanimously. Closed Session ended at 8:21 p.m.

Chairperson Ussery stated that a Board Appeals Committee would need to be appointed to listen to personnel issues. As discussed in closed session, it was decided that a sub-committee of the Personnel Committee should handle any employee issues. The recommendation is: Mazie Fleetwood, Michele Weatherly, and Walter Ferguson.

A motion was made by Commissioner Anthony Copeland and second by Dixie Branch to “approve the Appeals Committee based on the recommendation of the names given”. The motion passed unanimously.

Comments

Chairperson Ussery expressed his appreciation for the service of Commissioner Barbara McKoy to the Sandhills Center Board. In Mrs. McKoy’s absence, Commissioner Joe Miller accepted the gift.

Board Materials

- Community Agencies Breakfast Meetings Agenda
- DMA Monthly Financial Report – January 2017
- Personnel Report
- Newspaper Articles

Adjournment

A motion was made by Commissioner Anthony Copeland and seconded by Shirley Hart to “adjourn the meeting”. The motion passed unanimously. The meeting adjourned at 8:25 p.m.



Commissioner Thad Ussery
Chairperson, Board of Directors

4-11-17

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Administrative Assistant