



SANDHILLS CENTER

Board of Directors Meeting Minutes May 10, 2016

Members Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Ross Streater | <input checked="" type="checkbox"/> Priscilla Little |
| <input checked="" type="checkbox"/> Kay Cashion, Vice-Chairperson | <input checked="" type="checkbox"/> Gart Evans |
| <input type="checkbox"/> Frank Cleary | <input type="checkbox"/> Costella Donnell |
| <input type="checkbox"/> Barbara McKoy | |
| <input checked="" type="checkbox"/> Harry Southerland | <input checked="" type="checkbox"/> Shirley Hart |
| <input checked="" type="checkbox"/> Kirk Smith | <input checked="" type="checkbox"/> Walter Ferguson |
| <input checked="" type="checkbox"/> Anthony Copeland | <input checked="" type="checkbox"/> Carol Whitaker |
| <input checked="" type="checkbox"/> Otis Ritter | <input type="checkbox"/> Matthew Rothbeind |
| <input checked="" type="checkbox"/> David Allen | <input checked="" type="checkbox"/> Mazie Fleetwood |
| <input checked="" type="checkbox"/> Leann Henkel | |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input checked="" type="checkbox"/> Jan Herring | <input checked="" type="checkbox"/> Bill Larrison |

Staff Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input type="checkbox"/> Dr. Anthony Carraway | <input checked="" type="checkbox"/> Anthony Ward |
| <input checked="" type="checkbox"/> Evelyn Savage | <input checked="" type="checkbox"/> Susan Campbell |
| <input checked="" type="checkbox"/> Rob Scott | <input checked="" type="checkbox"/> Martha Rogers |
| <input checked="" type="checkbox"/> Leonard Covington | <input checked="" type="checkbox"/> Carol Robertson |
| <input checked="" type="checkbox"/> Robin McKenzie | <input checked="" type="checkbox"/> Dorinda Robinson |

Guest: Wayne Stogner, President, Stogner Architecture, PA
Dennis Farley, DMH, LME Technical Assistance Liaison

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, May 10, 2016, at the Administrative Office in West End, NC. Commissioner Thad Ussery called the meeting to order at 7:04 p.m. Commissioner Kirk Smith gave the invocation.

Board Member Conflict of Interest

Commissioner Thad Ussery noted the Conflict of Interest statement on the agenda and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal or if any item on the agenda warrants further discussion concerning conflict of interest. Bill Larrison noted he had a conflict with the Finance agenda regarding Good Hope Hospital.

Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

Absent Board Members Justifications

Matthew Rothbeind – Conflict with another nonprofit meeting – excused. *A motion was made by Commissioner Kirk Smith and seconded by Commissioner Anthony Copeland to “excuse the absence”. The motion passed unanimously.*

Commissioner Barbara McKoy – Conflict with another meeting – excused. *A motion was made by Commissioner Anthony Copeland and seconded by Commissioner Ross Streater to “excuse the absence”. The motion passed unanimously.*

Commissioner Thad Ussery suggested that when Board members are going to be absent from the Sandhills Center Board meeting to attend another meeting, to tell what kind of meeting they are attending.

Frank Cleary – Health issues – excused. *A motion was made by Michele Weatherly and second by Mazie Fleetwood to “excuse the absence”. The motion passed unanimously.*

Costella Donnell – absence was not addressed.

Approval of Minutes

The minutes of the April 12, 2016 Board of Directors meeting were reviewed for approval.

A motion was made by Michele Weatherly and seconded by Commissioner David Allen to "approve the April 12, 2016 minutes as presented". The motion passed unanimously.

Amendments to Agenda

Commissioner Thad Ussery noted that Wayne Stogner, President, Stogner Architecture, PA was in attendance tonight to discuss the new office building and requested a change to the agenda order by moving the New Office Building Update section to the beginning of the CEO's Report.

A motion was made by Gart Evans and seconded by Michele Weatherly to "move up the New Office Building Update section of the CEO Report to address any questions regarding the new building with Wayne Stogner, President, Stogner Architecture, PA." The motion passed unanimously.

Public Comments

None

Chief Executive Officer's Report

Mrs. Whitt, Chief Executive Officer, welcomed everyone and provided the following information:

- **New Office Building Update**

Mrs. Whitt gave a brief update on the new office building:

- The schematic design, design development, and construction documents have been completed.
- The competitive bid advertisement has gone out.
- Public bid opening will be June 9th at 2 p.m. at Sandhills Center Area Office. All bids will be reviewed by a committee composed of Sandhills Center staff, Commissioner Ussery, and Stogner Architecture, PA staff.
- A recommendation of the prospective contractor will be present to the Board of Directors at the June 14th Board meeting. If a bid is awarded, construction contracts will be prepared.

Mrs. Whitt introduced Wayne Stogner, President, Stogner Architecture, PA. Mr. Stogner stated that the plans will be uploaded to their website Monday and will be available to the contractor's free-of-charge to download. Mr. Stogner discussed the contractors who have expressed an interest in submitting a bid, the contractors who are not interested in submitting a bid, and the bid process. He encouraged minority contractors and sub-contractors to apply.

Mr. Stogner took the opportunity to answer questions from the Board members.

Mrs. Whitt explained that to ensure maximizing minority participation in the bidding process and as discussed in the Finance Committee, Evelyn Savage, Sandhills Center General Counsel, will work with Stogner Architecture, PA to make sure the correct regulations/guidelines are being used.

A recommendation was made by Finance Committee Chairperson Gart Evans and seconded by Commissioner Kay Cashion "for Evelyn Savage, Sandhills Center General Counsel to review the most recent regulations/guidelines in reference to minority participation in the bidding process and for Ms. Savage to advise Stogner Architecture, PA of the correct regulations/guidelines to use". The motion passed unanimously.

- **Policy Revisions**

Mrs. Whitt presented to the Board of Directors, for review and approval, new, revised, and deleted policies. *A motion was made by Mazie Fleetwood and seconded by Michele Weatherly to "approve the new, revised, and deleted policies as presented." The motion passed unanimously.*

- **County Commissioners Presentation Schedule and County Meetings**

Mrs. Whitt noted that the County Commissioner meetings have begun, with four being completed. In addition to the County Commissioner meetings, Mrs. Whitt has been having individual meetings with the County Managers and others identified by the Manager, to discuss ways available funding could be used to impact any underserved area. Mrs. Whitt has received good feedback, and as a result of these individual meetings a couple of the initiatives are included on the Finance Agenda for review. She will continue to update the Board of Directors on the efforts.

- **Updates**

- **NC Legislative Short Session** – Mrs. Whitt noted the Legislative Short Session convened on April 25th, primarily to tweak the budget.

- ▶ **Governor's Budget Proposal** – The Governor released his recommended adjustments to the budget. The House and Senate will now review and present their proposed budgets. Mrs. Whitt gave an overview of the recommendations for Behavioral Health, noting that Medicaid came under budget by \$319M for the year. Even with Medicaid coming under budget and the new funding that is identified for specific projects, this will not alleviate the impact of the \$262M (\$110M this year and \$152M next year) that is being taken from Behavioral Health.
 - ▶ **Medicaid Reform** – 1115 Waiver – Secretary Brajer completed the listening sessions and will now take the comments that he received and update the draft 1115 Waiver. He has until June 1st to submit the Waiver and it is anticipated that the new Pre-Paid Health Plan system will go live July 1, 2019.
 - ▶ **New Proposed Legislation** – Referred to several bills that have been introduced that could have an effect on the Behavioral Health system.
- **NC Council Spring Policy Forum**
 Mrs. Whitt stated that the NC Council of Community Programs conference will be held June 20 – 21, 2016, at the Hilton North Raleigh Midtown Hotel, Raleigh, NC. If interested in attending, please contact Sherry.
 - **Mrs. Whitt also reviewed the following:**
 - ▶ Community Stakeholder's Breakfast Meetings Agenda
 - ▶ Personnel Report
 - ▶ Newspaper Articles

Clinical Services & Operations Report

Anthony Ward, Deputy Director/Chief Operating Officer reviewed the following:

- The Medicaid Waiver Update for April 2016, noting all benchmarks continue to be met.
- The April 2016 Quarterly Community Report, noting the link to the report can be found on the website.

Mr. Ward introduced Dorinda Robinson, Care Coordination Director, who gave an overview of Care Coordination. The overall goal of Care Coordination is to improve member outcomes by ensuring that members receive services appropriate to their level of care and to provide care coordination activities to manage services offered to high risk/high need members. Ms. Robinson outlined the following:

- ▶ **Structure of the Department** – Discussed the different units within the departments: Mental Health/Substance Abuse; Intellectual and Developmental Disabilities; System of Care; Housing Liaisons; Hospital Liaisons; Justice Systems; and Transition to Community Living.
- ▶ **Functions** – Provide information to members, families, and stakeholders on available services and supports; provide education to members on the types of Medicaid and State-funded services.
- ▶ **Targeted Populations** – Discussed the number of staff in each unit and the different targeted population that received Care Coordination services.
- ▶ **Specialty Activities** – Gave some facts regarding two specialty activities:
 - Crisis Intervention Team (CIT) – Since 2008, a total of 697 officers have received CIT training
 - Transition to Community Living (TCL) – To date, a total of 102 members have transitioned to the community.

Finance Committee Report

Finance Committee Chairperson Gart Evans reported the Finance Committee met prior to tonight's Board of Directors meeting and reviewed the Finance Report in detail.

Mrs. Whitt presented and reviewed the Finance Report with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through April 30, 2016.

Mrs. Whitt called attention to two agreements that are the result of the meetings she has been having with the County Managers and others identified by the Manager:

1. Funding allocated for Correctional Behavioral Health to provide videoconference services at the Richmond County Detention Center for the purpose of evaluations and consultations.
2. Funding allocated for Daymark Recovery to provide a licensed clinician to the Richmond County Health Department for the purpose of evaluation and assessment of mental health needs and referrals.

On behalf of the Finance Committee, a motion was made by Chairperson Gart Evans and seconded by Commissioner Kay Cashion to "approve the Finance Report as presented". The motion passed unanimously.

Committee Reports

- **Program Planning and Operations (PPO) Committee Report** – Chairperson Shirley Hart reported that Carol Robertson, Quality Management Director, presented the FY 16 – 17 Quality Management (QM) Plan, noting the goals and activities that serve as a guide for the QM Program. *On behalf of the PPO Committee, a motion was*

made by Chairperson Shirley Hart and seconded by Mazie Fleetwood to "approve the FY 16 – 17 Quality Management Plan". The motion passed unanimously.

- **Client Rights Committee Report** – Did not meet.
- **Personnel Committee Report** – Did not meet.
- **Consumer and Family Advisory Committee (CFAC) Report** – Chairperson Leann Henkel gave the quarterly report for the 3rd Quarter, January – March 2016.

Closed Session – Competitive Health Care Information

A motion was made by Gart Evans and seconded by Commissioner Kay Cashion to "go into Closed Session to discuss confidential information. Pursuant to N.C. General Statute § 143-318.11(a)(1), the Board is required to go into closed session to discuss confidential information covered under N.C. General Statute § 122C-126.1". The motion passed unanimously.

Sandhills Center staff, except for the CEO and Chief Legal Officer, non-voting Board members, and the general public were excused. The Board of Directors went into closed session at 8:11 p.m.

A motion was made by Mazie Fleetwood and seconded by Michele Weatherly to "reconvene open session". The motion passed unanimously. Open session reconvened at 9:06 p.m.

No action was taken.

New Business

None

Old Business

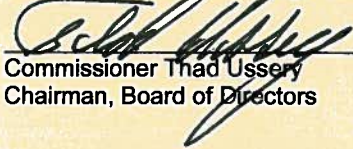
None

Comments

Commissioner Kirk Smith announced the opening of a VA office in Lee County.

Adjournment

A motion was made by Mazie Fleetwood and seconded by Commissioner Kirk Smith to "adjourn the meeting". The motion passed unanimously. The meeting adjourned at 9:07 p.m.



Commissioner Thad Ussery
Chairman, Board of Directors

6-14-16

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum