



SANDHILLS CENTER

Board of Directors Meeting Minutes

February 9, 2016

Members Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Ross Streater | <input checked="" type="checkbox"/> Priscilla Little |
| <input checked="" type="checkbox"/> Kay Cashion, Vice-Chairperson | <input checked="" type="checkbox"/> Gart Evans |
| <input type="checkbox"/> Frank Cleary | <input type="checkbox"/> Costella Graham |
| <input checked="" type="checkbox"/> Barbara McKoy | <input checked="" type="checkbox"/> Shirley Hart |
| <input checked="" type="checkbox"/> Harry Southerland | <input checked="" type="checkbox"/> Walter Ferguson |
| <input checked="" type="checkbox"/> Kirk Smith | <input checked="" type="checkbox"/> Carol Whitaker |
| <input checked="" type="checkbox"/> Anthony Copeland | <input checked="" type="checkbox"/> Matthew Rothbeind |
| <input type="checkbox"/> Otis Ritter | <input checked="" type="checkbox"/> Mazie Fleetwood |
| <input type="checkbox"/> David Allen | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input type="checkbox"/> Leann Henkel | <input checked="" type="checkbox"/> Bill Larrison |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | |
| <input checked="" type="checkbox"/> Jan Herring | |

Staff Present:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input checked="" type="checkbox"/> Dr. Anthony Carraway | <input checked="" type="checkbox"/> Anthony Ward |
| <input checked="" type="checkbox"/> Pam Morgan | <input checked="" type="checkbox"/> Susan Campbell |
| <input checked="" type="checkbox"/> Rob Scott | <input checked="" type="checkbox"/> Martha Rogers |
| <input checked="" type="checkbox"/> Leonard Covington | <input checked="" type="checkbox"/> Evelyn Savage |
| <input checked="" type="checkbox"/> Carol Robertson | |

Guest: Dennis Farley, DMH, LME Technical Assistance Liaison

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, February 9, 2016, at the Administrative Office in West End, NC. Commissioner Thad Ussery called the meeting to order at 7:00 p.m. Commissioner Anthony Copeland gave the invocation.

Board Member Conflict of Interest

Commissioner Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal or if any item on the agenda warrants further discussion concerning conflict of interest. None were stated.

Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

Absent Board Members Justifications

Frank Cleary – Conference – excused. *A motion was made by Commissioner Kay Cashion and seconded by Gart Evans to "excuse the absence". The motion passed unanimously.*

Commissioner David Allen – County Commissioner meeting – excused. *A motion was made by Mazie Fleetwood and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Commissioner Otis Ritter – Attending other meeting – excused. *A motion was made by Commissioner Kay Cashion and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Leann Henkel – Son sick – excused. *A motion was made by Michele Weatherly and seconded by Mazie Fleetwood to “excuse the absence”. The motion passed unanimously.*

Costella Graham – Sick – excused. *A motion was made by Michele Weatherly and seconded by Mazie Fleetwood to “excuse the absence”. The motion passed unanimously.*

Approval of Minutes

The minutes of the January 12, 2016 Board of Directors meeting were reviewed for approval.

A motion was made by Commissioner Kay Cashion and seconded by Michele Weatherly to “approve the January 12, 2016 minutes as presented”. The motion passed unanimously.

Amendments to Agenda

None

Public Comments

None

Chief Executive Officer’s Report

Mrs. Whitt welcomed everyone and provided the following information:

• Policy Revisions

Mrs. Whitt presented to the Board of Directors, for review and approval, three new Transition to Community Living Initiative policies. *A motion was made by Commissioner Kay Cashion and seconded by Mazie Fleetwood to “approve the new policies as presented.” The motion passed unanimously. It was suggested that the acronyms be spelled out in the title of the policies.*

• New Office Building – Update and Recommendations

- The permit for the septic system to accommodate up to 130 persons has been received.
- Staff are meeting with the architect and reviewing proposed floor plans for the new building.
- The purchase agreement for the building on Seven Lakes Drive and the 3 adjacent lots on Grant Street has been executed. Closing on this property is expected to occur during the first two weeks in March.
- Commissioner Ussery noted that he updated the Finance Committee on their questions regarding the architect contract that were posed at the January meeting, and asked if anyone had additional questions.

• URAC Reaccreditation Review

During the recent URAC visit, the reviewers were very complimentary of staff and operations; all areas were found to be in compliance. Mrs. Whitt noted that notification was received this afternoon that Sandhills Center has been accredited in two of the three programs – Health Network and Health Utilization Management. Expect to receive word on the accreditation for Health Call Center in the next few days.

• NC DHHS Updates

- Secretary Brajer has reported to the Legislative Oversight Committee (LOC), that he is on target to meet the March 1st deadline to submit his plan on Medicaid Reform. Secretary Brajer will be meeting with the LME/MCOs Thursday to discuss the plan.
- Mrs. Whitt reviewed the reduction in the allocation for single stream funding for FY 15 – 16 as reported through December, noting that DMHDDSAS continues to monitor expenditures monthly to ensure that the LME/MCOs continue to support at least the same level of services members received during FY 14 – 15. Sandhills is currently at 49%.
- On a positive note, it was revealed during the LOC, that the Medicaid budget is \$149M under budget.
- Mrs. Whitt noted that discussions with Eastpointe continue.

- **Mrs. Whitt also reviewed the following:**
 - Community Stakeholder's Breakfast Meetings Agenda
 - Personnel Report
 - Newspaper Articles

Clinical Services & Operations Report

Mrs. Whitt noted that she has asked Dr. Anthony Carraway, Medical Director/Chief Clinical Officer, and Anthony Ward, Deputy Director/Chief Operating Officer to devote time to discuss services. Each month, she would like the focus to be on services in the community and also provide more education on the functions of the different sections at Sandhills Center.

Dr. Carraway and Mr. Ward gave a PowerPoint overview on the Growing Service Access and Availability, noting how savings that has been realized has been reinvested back into services, outlining the new services available, the growth in services, and the impact on the community since the beginning of when Sandhills Center become a Medicaid provider, December 2012.

- Growing Availability of Service Options – Discussed the geographic map access processes, the needs/gaps that were identified, and identified strategies/initiatives to address the needs/gaps to increase access and availability.
- Growing Investment in Reimbursement Rates – Discussed the investment that has been put into identified services.
- Growing Access and Utilization of B-3 Services – Discussed what B-3 services are available for Medicaid members that are in a non-traditional Medicaid service.
- Growing Expectations of Integrated Care – Discussed the Integrated Care projects that Sandhills started two years ago; currently up to 10 partners.
- Growing Future Services Options – Discussed the future services that will be available for members.
- Growing Impact – Discussed the increase of members served and the total annually investments of \$7,048,589.

Anthony Ward, Deputy Director/Chief Operating Officer reviewed the following:

- Medicaid Waiver Update for January 2016
- Quarterly and Annual Community Reports – It was suggested that since this is a required report that this be noted on the report.

Finance Committee Report

Finance Committee Chairperson Gart Evans reported the Finance Committee met prior to tonight's Board of Directors meeting and reviewed the Finance Report in detail.

Chairperson Evans presented and reviewed the Finance Report with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through January 31, 2016.

On behalf of the Finance Committee, a motion was made by Chairperson Gart Evans and seconded by Commissioner Kay Cashion to "approve the Finance Report as presented". The motion passed unanimously.

On behalf of the Finance Committee, a motion was made by Chairperson Gart Evans and seconded by Michele Weatherly to "approve Form 990 Return of Organization Exempt From Income Tax". The motion passed unanimously.

On behalf of the Finance Committee, a motion was made by Chairperson Gart Evans and seconded by Commissioner Kay Cashion to "approve the audit contract for FY 2015 – 2016 for Dixon Hughes Goodman LLP." The motion passed unanimously.

Committee Reports

- **Program Planning and Operations (PPO) Committee Report** – Chairperson Shirley Hart gave the report.

- **Client Rights Committee Report** – Chairperson Carol Whitaker gave the report.
- **Personnel Committee Report** – Chairperson Mazie Fleetwood gave the following report:
 - **Phase – II Benefits** – Chairperson. Fleetwood reviewed the Phase II Benefits for life insurance, long term disability, short term disability and voluntary term life coverage, the results of the RFP for Vision care, and the online enrollment and eligibility system.
On behalf of the Personnel Committee, a recommendation was made by Chairperson Mazie Fleetwood and seconded by Commissioner Kirk Smith:
 1. That **OneAmerica** be approved as the new carrier and service provider for the Life and Disability Insurance products;
 2. That **Supervisor Vision (Option 2)** be approved as carrier for the new vision care plan; and
 3. That the **EmploWHR System** be purchased and installed for use by staff when initial enrollment, open enrollment or changes in their benefits brought on by qualifying events occur.*The recommendations carried.*
 - **VOYA 403(b) Plan** – continue to pursue the possibility of dissolving.
 - **CEO Evaluation** – Mrs. Fleetwood noted that the CEO Evaluation is a requirement of URAC to be completed annually. Packets were distributed to all attending Board members to complete and return as soon as possible. Human Resources staff will also be emailing each Board member an evaluation form to complete electronically, if they prefer. Mrs. Fleetwood asked that the evaluation forms be returned by March 4th. The Personnel Committee will compile a preliminary report and present to the Board of Directors and Mrs. Whitt at the April Board meeting. New Board members can evaluate Mrs. Whitt on the contact they have had with her.
- **Quarterly Consumer and Family Advisory Committee (CFAC) Report (October – December 2015)** – Report was included in the packet.

New Business

None

Old Business


None

Comments

Bill Larrison volunteered to join the Client Rights Committee.

Adjournment

A motion was made by Michele Weatherly and seconded by Shirley Hart to "adjourn the meeting". The motion passed unanimously. The meeting adjourned at 8:37 p.m.



Commissioner Thad Ussery
Chairman, Board of Directors

3-8-16

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum