



SANDHILLS CENTER

Managing Mental Health, Intellectual/Developmental Disabilities and Substance Abuse Services
910-673-9111 (FAX) 910-673-6202 www.sandhillscenter.org Victoria Whitt, CEO

Date: May 10, 2018
To: Sandhills Center State Funded Network Providers
From: Hannah Brown, Finance Director *HB*
Re: Year End Closing Process

Sandhills Center receives State (IPRS) funding on a July 1 – June 30 fiscal year. We are now in the process of preparing to close the accounting period for the fiscal year that ends June 30, 2018. We anticipate finalizing that process by the beginning of August.

If you have an IPRS contract with Sandhills Center, please submit all claims for fiscal year of July 1, 2017 to June 30, 2018 as quickly as possible. All claims for dates of service prior to July 1, 2018 must be **received by 5:00 pm on August 14, 2018** to be applied to your 2017 - 2018 fiscal year contract. If no funding remains on the agency's contract, claims will deny. Any dates of service prior to July 1, 2018 that are received after August 14, 2018 will be applied to the agencies 2018-2019 fiscal year contract.

In keeping with the agency's contract with Sandhills Center, any IPRS claims submitted more than 90 days past the original date of service will be denied.

Medicaid claims are not affected by the same fiscal year requirements, but still must be submitted timely to be reimbursed.

If you have any questions or need any additional information, please let us know. Thank you in advance for your cooperation in submitting your state claims in a timely manner.

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