



# SANDHILLS CENTER

Managing Mental Health, Intellectual/Developmental Disabilities and Substance Abuse Services  
910-673-9111 (FAX) 910-673-6202 www.sandhillscenter.org Victoria Whitt, CEO

Date: April 1, 2017

To: Sandhills Center Provider Network

From: Hannah Brown, Finance Director *Hannah Brown*

Re: Medicaid/ IPRS Billing and Claims Timely Filing Requirements

Please be advised that Sandhills Center is strictly enforcing the timely filing requirements outlined in the provider contract.

As a reminder these filing requirements are as follows:

- 90 days from date of service timely filing requirement for state claims
- 90 days from date of service timely filing requirements for Medicaid claims
- 180 days from date of service timely filing requirement for Hospital/Institutional claims
- 90 days to refile from date of denial
- 180 days to refile for Hospital/Institutional claims from date of denial
- 90 days from primary Explanation of Benefit (EOB) notification for Coordination of Benefit Claims (COB)
- 90 days from notification for retroactive Medicaid Eligibility Allowance

If you have any questions or need any additional information, please let us know. Thank you in advance for your cooperation in submitting your claims in a timely manner.

P.O. Box 9, West End, NC 27376  
24-Hour Access to Care Line: 1-800-256-2452  
TTY: 1-866-518-6778 or 711  
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