



SANDHILLS CENTER

Board of Directors Meeting Minutes February 13, 2018

Members Present:

- | | |
|-------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Ross Streater | <input type="checkbox"/> Priscilla Little |
| <input checked="" type="checkbox"/> Kay Cashion, Vice-Chairperson | <input checked="" type="checkbox"/> Gart Evans |
| <input checked="" type="checkbox"/> Dixie Branch | <input type="checkbox"/> Costella Donnell |
| <input checked="" type="checkbox"/> Joe Miller | <input type="checkbox"/> Tonya Gray |
| <input type="checkbox"/> Harry Southerland | <input checked="" type="checkbox"/> Shirley Hart |
| <input type="checkbox"/> Kevin Dodson | <input type="checkbox"/> Walter Ferguson |
| <input checked="" type="checkbox"/> Anthony Copeland | <input checked="" type="checkbox"/> Carol Whitaker |
| <input type="checkbox"/> Otis Ritter | <input checked="" type="checkbox"/> Matthew Rothbeind |
| <input checked="" type="checkbox"/> David Allen | <input checked="" type="checkbox"/> Mazie Fleetwood |
| <input type="checkbox"/> Leann Henkel | |
| <input checked="" type="checkbox"/> Thad Ussery, Chairperson | <input checked="" type="checkbox"/> Michele Weatherly, Secretary |
| <input checked="" type="checkbox"/> Jan Herring | <input checked="" type="checkbox"/> Bill Larrison |

Staff Present:

- | | |
|----------------------------------------------------|-------------------------------------------------------|
| <input checked="" type="checkbox"/> Victoria Whitt | <input checked="" type="checkbox"/> Sherry Bynum |
| <input checked="" type="checkbox"/> Anthony Ward | <input checked="" type="checkbox"/> Evelyn Savage |
| <input checked="" type="checkbox"/> Susan Campbell | <input checked="" type="checkbox"/> Leonard Covington |
| <input checked="" type="checkbox"/> Hannah Brown | |

Guest: Lisa Jackson, DMH, LME Technical Assistance Liaison

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, February 13, 2018, at the Administrative Office at 1120 Seven Lakes Drive, West End, NC. Commissioner Thad Ussery, Chairperson, called the meeting to order at 7:05 p.m. and gave the invocation.

Conflict of Interest

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. No conflicts were stated.

Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

Approval of Agenda

A motion was made by Commissioner Anthony Copeland and seconded by Shirley Hart to "approve the agenda as presented." The motion passed unanimously.

Absent Board Members Justifications

Commissioner Ross Streater – Sick – excused. A motion was made by Michele Weatherly and seconded by Dixie Branch to "excuse the absence". The motion passed unanimously.

Priscilla Little – Sick – excused. A motion was made by Michele Weatherly and seconded by Carol Whitaker to "excuse the absence". The motion passed unanimously.

Tonya Gray – School – excused. A motion was made by Commissioner Anthony Copeland and seconded by Commissioner Kay Cashion to "excuse the absence". The motion passed unanimously.

Commissioner Harry Southerland – Meeting conflict – excused. *A motion was made by Gart Evans and seconded by Commissioner Anthony Copeland to “excuse the absence”. The motion passed unanimously.*

Walter Ferguson – Sickness in family – excused. *A motion was made by Michele Weatherly and seconded by Carol Whitaker to “excuse the absence”. The motion passed unanimously.*

Commissioner Otis Ritter – Death of a close friend – excused. *A motion was made by Michele Weatherly and seconded by Carol Whitaker to “excuse the absence”. The motion passed unanimously.*

Leann Henkel – Sickness in family – excused. *A motion was made by Michele Weatherly and seconded by Commissioner David Allen to “excuse the absence”. The motion passed unanimously.*

Commissioner Kevin Dodson – Not in attendance – unexcused.

Costella Donnell – Not in attendance – unexcused.

Commissioner Ussery stated that when there is a need to be absent from a Sandhills Center Board meeting because of a meeting conflict, to give type/kind of meeting attending when reporting your absence.

Conditions for Board Membership

Commissioner Ussery read an email received tonight from Costella Donnell resigning from the Board.

The following were discussed:

- A. Review of Statutory Requirements/By-Laws
- B. Declaration of Vacant Seat

Mrs. Whitt explained that in reviewing the policies for unexcused absences, the North Carolina General Statute has certain wording and the Sandhills Center By-Laws goes above and beyond the wording. The North Carolina General Statute includes the statement “the board may declare vacant the office of an appointed member who does not attend three consecutive scheduled meetings without justifiable excuse. The Chair of the area board shall notify the appropriate appointing authority of any vacancy.” The Sandhills By-Laws includes the same statement as the North Carolina General Statute; however, the Sandhills By-Laws go a step further to include the statement “by a majority vote, the area board may declare vacant the office of an appointed member who does not attend three consecutive scheduled meetings without justifiable excuse. Such vote will not occur without proper notice and/or an opportunity for the board member to appear and offer said excuse.”

It was discussed among Board members and recommended to drop the wording that was added to the Sandhills Center By-Laws and be consistent with the North Carolina General Statute. To include a statement that when there are two consecutive unexcused absences, a letter would be generated to the Board member and the appropriate appointing authority notifying them of the unexcused absences. This will give the appointing authority the opportunity to reach out to the Board member. It was also recommended to share the attendance chart quarterly.



Mrs. Whitt and Ms. Savage will review the By-Laws and bring revisions to the March meeting.

Public Comments

George Reynolds invited Board members to the upcoming NAMI meeting, April 2nd which will feature Senator Tom McInnis. Senator McInnis will be speaking on the current state of Mental Health in Moore County and North Carolina and what the results of future reform efforts may look like.

Consent Agenda

A motion was made by Commissioner Anthony Copeland and seconded by Shirley Hart to “approve the consent agenda”. The motion passed unanimously. The following were approved:

-  January 9, 2018 Board of Directors Meeting Minutes
-  Policy Revisions

New Business

- **Chief Executive Officer's Report – Victoria Whitt, Chief Executive Officer**

Mrs. Whitt provided an update on the following:

- **Reinvestment Projects**

- **Facility Based Crisis (FBC) Services** – Demolition began on January 29, 2018. The projected completion date is September 2018. Monthly construction meetings with HM Kern, Stogner Architecture and Sandhills Center began on February 7, 2018 and are scheduled for the first Wednesday of each month.
- **Good Hope Hospital Psychiatric Beds Expansion** – The Good Hope Hospital Board of Directors selected Stogner Architecture as their architect. Once the architectural drawings are completed, a competitive process will be used to select a contractor.
- **Samaritan Colony Proposed 14 Bed Women's SA Treatment Facility** – Samaritan Colony will participate in the Certificate of Need application process for a 14 bed substance abuse facility for women. A preliminary site for the proposed facility has been identified on the Rockingham campus of the current Samaritan Colony residential treatment program for men.

- **General Assembly/DHHS**

- **Medicaid Transformation – Standard Plan and Tailored Plans** – Discussed the concerns with the standard plan and the tailored plans.
- **DHHS Strategic Plan for Improvement of Behavioral Health Services** – Discussed the concerns of the Department's control over the LME/MCOs fund balance.
- **DHHS Intergovernmental Transfer SFY 18** – Sandhills Center has received notification of the \$1.9 million required intergovernmental transfer.

- **PMPM Rate Setting for SFY 19** – Currently engaged in the process of rate setting for FY 18-19.

- **Clinical Services & Operations Report – Anthony Ward, Chief Operating Officer/Deputy Director**

Mr. Ward reviewed the following:

- **Medicaid Waiver Operations Report** – January 2018, noting that all benchmarks continue to be met.
- **Medicaid Waiver Financial Operations Report** – January 2018, noting the financial measures that Sandhills is required to meet.
- **The January 2018 Quarterly Community Report**. The quarterly report focuses on optimizing resources within the Sandhills Center region.
- **The December 2017 Annual Community Report**. The annual report shares some of the exceptional highlights of 2017.

Committee Reports

- **Finance Committee Report** – Finance Committee Chairperson Gart Evans reported the Finance Committee met prior to tonight's Board of Directors meeting and reviewed the Finance Report in detail. Chairperson Evans presented and reviewed the Finance Agenda with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through December 31, 2017. *On behalf of the Finance Committee, a motion was made by Finance Committee Chairperson Gart Evans and seconded by Commissioner Kay Cashion to "approve the Finance Agenda as presented". The motion passed unanimously.*
- **Personnel Committee Report** – Personnel Committee Chairperson Mazie Fleetwood noted that it is now time for the annual CEO Evaluation to be completed. Packets were distributed to all attending to complete and return as soon as possible. Human Resources staff will also be emailing each Board member an evaluation form to complete electronically, if they prefer. Mrs. Fleetwood asked that the evaluation forms be returned by March 2nd. The Personnel Committee will compile a preliminary report and present to the Board of Directors and Mrs. Whitt at the April Board meeting.
- **Client Rights Committee Report** – Client Rights Committee Chairperson Carol Whitaker gave the report.

- **Corporate Compliance & Internal Audit Committee Report** – Did not meet.
- **Consumer and Family Advisory Committee Quarterly Report (CFAC)** – Report included in the Board packet.

Old Business

None

Comments


Commissioner Kay Cashion commented that she would like to see the Board of Directors have a group picture made. After Board discussion, it was decided to take a group picture next month at the March meeting.

Board Materials

- Community Agencies Breakfast Meetings Agenda
- Quality Management Committee Executive Summary (October – December 2017)
- DMA Monthly Financial Report – December 2017
- Personnel Report
- Newspaper Articles

Adjournment

A motion was made by Gart Evans and seconded by Michele Weatherly to “adjourn the meeting”. The motion passed unanimously. The meeting adjourned at 8:15 p.m.



Commissioner Thad Ussery
Chairperson, Board of Directors

3-13-18

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Administrative Assistant