



SANDHILLS CENTER

Board of Directors Meeting Minutes January 9, 2018

Members Present:

- Ross Streater
- Kay Cashion, Vice-Chairperson
- Dixie Branch
- Joe Miller
- Harry Southerland
- Kevin Dodson
- Anthony Copeland
- Otis Ritter
- David Allen
- Leann Henkel
- Thad Ussery, Chairperson
- Jan Herring

- Priscilla Little
- Gart Evans
- Costella Donnell
- Tonya Gray
- Shirley Hart
- Walter Ferguson
- Carol Whitaker
- Matthew Rothbeind
- Mazie Fleetwood

- Michele Weatherly, Secretary
- Bill Larrison

Staff Present:

- Victoria Whitt
- Anthony Ward
- Susan Campbell
- Hannah Brown

- Sherry Bynum
- Evelyn Savage
- Leonard Covington

Guest: Lisa Jackson, DMH, LME Technical Assistance Liaison

Call to Order and Invocation

The Sandhills Center Board of Directors met on Tuesday, January 9, 2018, at the Administrative Office at 1120 Seven Lakes Drive, West End, NC. Commissioner Thad Ussery, Chairperson, called the meeting to order at 7:00 p.m. and gave the invocation.

Conflict of Interest

Chairperson Ussery read the Conflict of Interest statement and asked if any Board member had a conflict of interest concerning agenda items the Board would address in the meeting that would require recusal. No conflicts were stated.

Oath of Office for Officers

Elected Officers for 2018 were administered the Oath of Office: Commissioner Thad Ussery, Chairperson, Commissioner Kay Cashion, Vice-chairperson, and Michele Weatherly, Secretary. They were asked to sign the Oath of Office and give to Sherry before leaving for the night.

Certification of Quorum

Michele Weatherly, Secretary, certified a quorum.

Approval of Agenda

A motion was made by Michele Weatherly and seconded by Carol Whitaker to "approve the agenda as presented." The motion passed unanimously.

Absent Board Members Justifications

Commissioner Joe Miller – Meeting conflict – excused. *A motion was made by Matthew Rothbeind and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Commissioner Kevin Dodson – Out of town – excused. *A motion was made Matthew Rothbeind and seconded by Michele Weatherly to "excuse the absence". The motion passed unanimously.*

Commissioner Otis Ritter – Meeting conflict – excused. *A motion was made by Matthew Rothbeind and seconded by Michele Weatherly to “excuse the absence”. The motion passed unanimously.*

Costella Donnell – Not in attendance – unexcused.

Public Comments

None

Consent Agenda

A motion was made by Commissioner Kay Cashion and seconded by Gart Evans to “approve the consent agenda”. The motion passed unanimously. The following were approved:

- November 14, 2017 Board of Directors Meeting Minutes
- December 12, 2017 Board of Directors Meeting Minutes
- Policy Revisions

New Business

- **Chief Executive Officer’s Report – Victoria Whitt, Chief Executive Officer**
Mrs. Whitt welcomed everyone and provided the following:

A. Facility Based Crisis (FBC) Services Update

Mrs. Whitt gave an update on the Facility Based Crisis Services, noting the total contract amount is \$3,649,000. As specified in the contract, the project will be divided into two phases. Phase One will consist of renovations to the main floor and is estimated to take 70 days. Phase Two will involve renovations of the ground and top floors and is estimated to take 150 days. Pending State approval of the designed sprinkler system, the project is expected to begin January 15, 2018. The projected completion date is September 2018.

Capital Project Budget Ordinance Amendment – Mrs. Whitt presented to the Board, for review and approval, an amendment, of \$1,149,000, to the Capital Project Budget Ordinance for the FBC project that was approved January 2017. The amendment would bring the total budget to \$3,649,000. *A motion was made by Gart Evans and seconded by Commissioner David Allen to “approve the amendment of \$1,149,000 to the Capital Project Budget Ordinance, for a total budget of \$3,649,000”. The motion passed unanimously.*

B. Good Hope Hospital Psychiatric Beds Expansion – Funding Request

Mrs. Whitt gave an update to the \$3 million grant from the State that was awarded to Good Hope Hospital for inpatient bed expansion. The expansion proposal is for an additional 16 adult inpatient beds.

Mrs. Whitt presented to the Board, for review and approval, a request from Good Hope Hospital for financial assistance for non-construction expenses for the expansion, including preconstruction activities, project management, start-up costs, furniture, equipment, etc. The request is broken down by fiscal years, FY 18 – \$227,000 and FY 19 – \$373,410 for a total projected amount of \$600,410. *A motion was made by Gart Evans and seconded by Walter Ferguson to “approve the requested amount of \$227,000 for FY 18”. The motion passed unanimously.*

C. Samaritan Colony Proposed 14 Bed Women’s SA Treatment Facility – Funding Request

Samaritan Colony recently applied for the 2018 NC State Medical Facilities Plan, which includes the need for 14 Adult Chemical Dependency Treatment Beds in the Sandhills LME-MCO area. Samaritan Colony intends to participate in the Certificate of Need (CON) application process for 14 beds for women. It is anticipated that the facility will be located in Richmond County on the campus of the current Samaritan Colony residential treatment program for men.

Mrs. Whitt presented to the Board, for review and approval, a request from Samaritan for financial assistance with this effort in the amount of \$50,000. Funds would assist with the costs for the CON process, architectural services, and other associated pre-development activities. *A motion was*

made by Commissioner Anthony Copeland and seconded by Carol Whitaker to “approve the requested amount of \$50,000 for Samaritan Colony”. The motion passed unanimously.

D. Annual Declarations

The State requires that Board members do not engage in any activities that could be construed as a conflict of interest to participate on the Sandhills Center Board of Directors and to ensure the protection of individually identifiable health information. Mrs. Whitt asked the Board members to review and complete the forms.

E. Staff Longevity Awards

Mrs. Whitt presented the staff longevity awards list that will be recognized at the January staff meetings.

F. Updates

NC General Assembly – Mrs. Whitt gave an update on the activities of the General Assembly, which are scheduled to convene January 10th. Mrs. Whitt stated that no agenda has been posted and that Sandhills Center lobbyist Dennis Wicker is monitoring for any behavioral health related topics.

Cardinal Innovations Healthcare Solutions – Mrs. Whitt referred to the newspaper articles included in the packet.

- **Clinical Services & Operations Report – Anthony Ward, Chief Operating Officer/Deputy Director**
Mr. Ward reviewed the following:
 - Medicaid Waiver Operations Report – December 2017, noting that all benchmarks continue to be met.
 - Medicaid Waiver Financial Operations Report – December 2017, noting the financial measures that Sandhills is required to meet.
 - EQR Update – Notification was received in December that the Plan of Correction submitted has been accepted.

Committee Reports

- **Finance Committee Report** – Committee Chairperson Gart Evans reported the Finance Committee met prior to tonight’s Board of Directors meeting and reviewed the Finance Report in detail. Chairperson Evans presented and reviewed the Finance Agenda with the Board of Directors. A summary of the Consolidated Balance Sheet and Income Statement was reviewed and reflects services through November 30, 2017.

A motion was made by Commissioner Kay Cashion and seconded by Commissioner David Allen to “approve the Finance Agenda as presented”. The motion passed unanimously.

- **Personnel Committee Report** – Personnel Committee Chairperson Mazie Fleetwood noted that the Personnel Committee did not meet tonight; however, she did want to share a letter that Human Resources Director Leonard Covington received. The letter was received from the State Human Resources Commission noting that the salary range for the LME/MCO CEO classification has been revised and approved. The new salary range has a maximum of \$234,525.
- **Corporate Compliance & Internal Audit Committee Report** – Did not meet due to inclement weather.
- **Client Rights Committee Report** – Did not meet.

Old Business

None

Comments

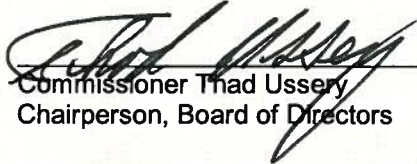
None

Board Materials

- Community Agencies Breakfast Meetings Agenda
- DMA Monthly Financial Report – November 2017
- Personnel Report
- Newspaper Articles

Adjournment

A motion was made by Commissioner Kay Cashion and seconded by Gart Evans to "adjourn the meeting". The motion passed unanimously. The meeting adjourned at 7:49 p.m.



Commissioner Thad Usery
Chairperson, Board of Directors

2-13-18

Date

Documents referred to in these minutes may be obtained by contacting Sherry Bynum at sherryb@sandhillscenter.org or 910-673-9111.

Submitted by: Sherry Bynum, Clerk to the Board of Directors/Administrative Assistant