



SANDHILLS CENTER

Provider Process Decision Tree

For Relative/Legal Guardian

qmcappd 01/24/2017



ACCREDITED
Health Network
Expires 05/01/2019



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Health Call Center
Expires 05/01/2019



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Management
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SHC Verification of Relative/Legal Guardian as Provider Process

Is the Relative/Legal Guardian as Provider applicable to this situation?

Does the Relative/Legal Guardian live in the same household as the waiver participant?
****Please see slide 5.

No

STOP! This process is not applicable.

Yes

Is the waiver participant 18 years of age or older?

No

STOP! This process is not applicable.

Yes

Is the provider a Employer of Record or Managing Employer participating in the Individual Family Directed option?

Yes

Employers of Record & Managing Employers participating in the Individual Family Directed option may not be employed to provide waiver services. (See Clinical Coverage Policy No. 8P Attachment G).

No

Is the service requested Community Living & Support?

No

STOP! This process is not applicable.

Yes

How many hours/week are being requested?

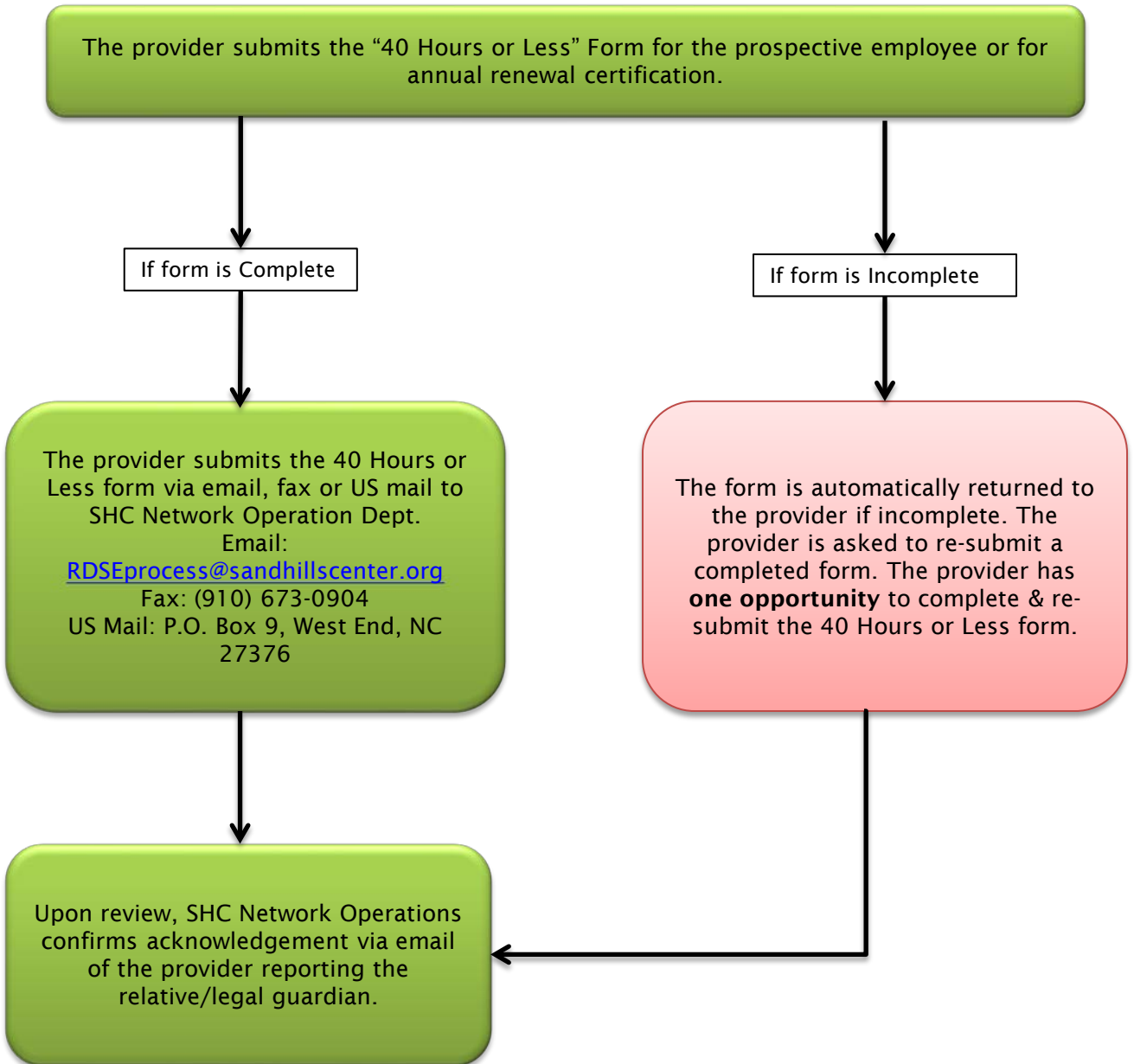
40 Hours or Less/week.

Over 40 Hours/week

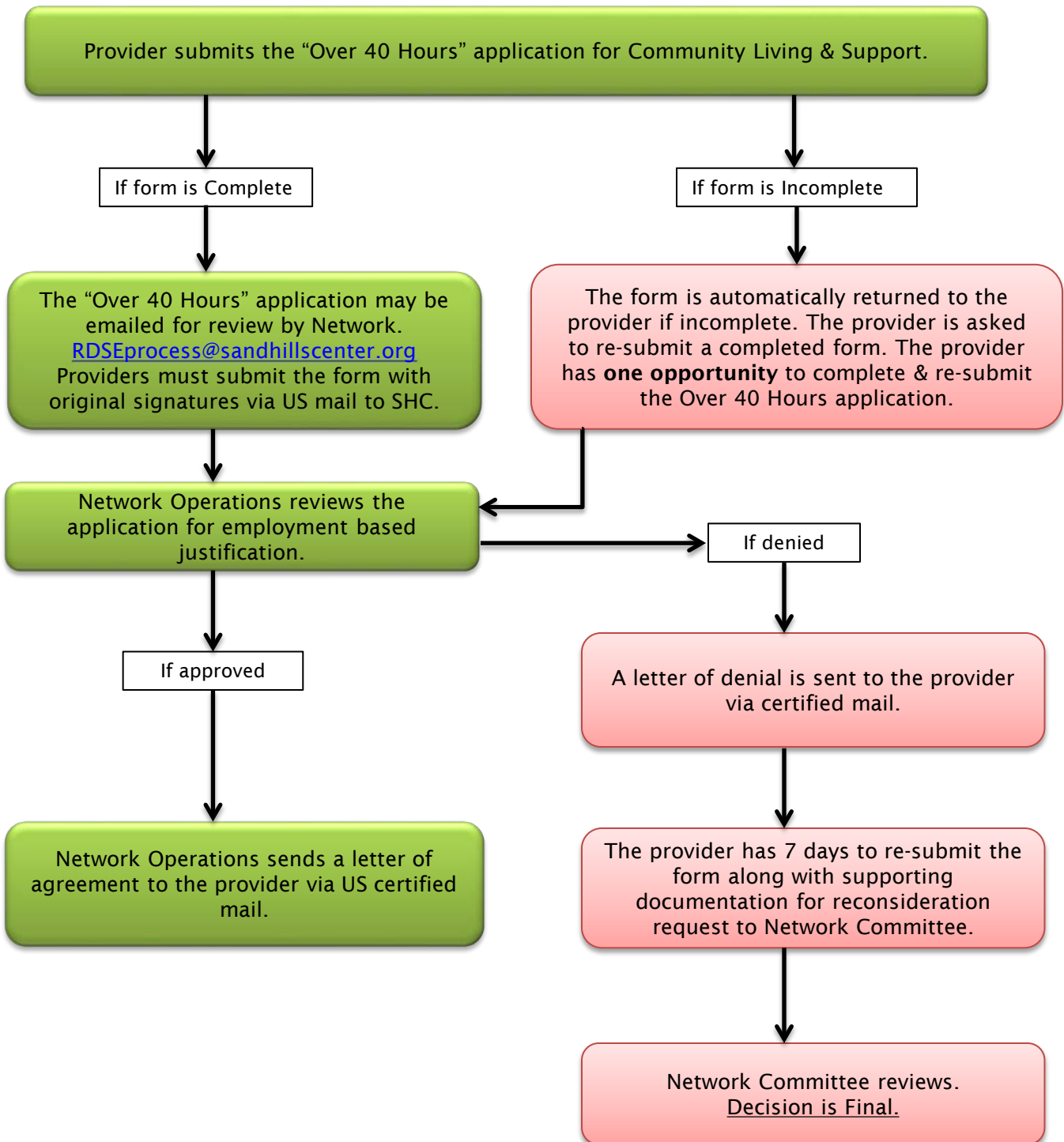
Complete the "40 Hours or Less" Form.

Complete the "Over 40 Hours" Application.

40 Hours or Less Process



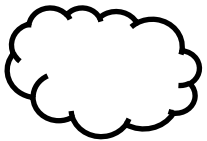
Over 40 Hours Process



Notes of Knowledge

****NOTE: When an individual moves from their natural home and into the home of a relative that is not their parent then this may be considered an AFL situation and RDSE would not apply. RDSE only applies to an individual residing in their natural home.

NOTE: Relatives who were providing more than 56 hours/week of services on 12/31/15 may exceed the 56 hour limit & be approved to provide the amount of services that they were authorized to provide as of 12/31/15 as long as the beneficiary continues to choose the relative as the staff member, there are no health & safety issues, & the individual is not isolated from their community. No new requests of more than 56 hours will be approved.



• • • Questions to Consider...

Is this about the participant's wishes, desires, needs or about supplementing a family member's income?

As an adult is it appropriate to still have mom and dad with the participant throughout the day?

If a family member supports an individual from birth onwards into adulthood, does the individual learn to adapt to different people to increase his or her flexibility & independence?

Can a family member be a barrier to increased community integration or friendship development?

Does having a family member as direct support staff expand the participant's circle of support or risk shrinking it?



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